

SHIRE OF MERREDIN



“Heart of the Wheatbelt”

MINUTES OF ORDINARY COUNCIL MEETING

17 January 2012

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Minutes of the Ordinary Meeting of the Shire of Merredin held in the Council Chambers, Corner King and Barrack Streets, Merredin on Tuesday 17 January 2012 commencing at 1.00pm.

ATTENDANCE:

Councillors:	D Crook	Shire President
	M Morris	Deputy Shire President
	BJ Anderson	
	RM Crees	
	DN Hayes-Thompson	
	KA Hooper	
	T McFarlane	
	D Morris	
W Wallace		
Staff:	G Powell	Chief Executive Officer
	E Arnold	Executive Manager Corporate and Community Services
	R Bowler	Environmental Health Officer
	L Wyatt	Executive Assistant to Chief Executive Officer

1.0 OFFICIAL OPENING

The Shire President opened the meeting at 1.00 pm.

2.0 PUBLIC QUESTION TIME

Nil

3.0 APOLOGIES AND LEAVE OF ABSENCE

Nil

4.0 DISCLOSURE OF INTEREST

Cr Wallace declared an interest in item 10.1.

5.0 PETITIONS AND PRESENTATIONS

Nil

6.0 CONFIRMATION OF MINUTES6.1 Ordinary Council Meeting

Confirmation of the minutes of the Ordinary Council Meeting held on 20 December 2012.

30806

Moved: Cr M Morris

Seconded: Cr McFarlane

Officer's Recommendation

That the minutes of the Ordinary Council Meeting held on 20 December 2011 be confirmed as a true and correct record of proceedings.

CARRIED 9/0**7.0 ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSION**

Nil

8.0 MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC17.1 January 2012 Citizen of the Year

Refer to item 17.1 for further information on this matter.

9.0 RECEIVAL OF MINUTES OF COMMITTEE MEETINGS HELD SINCE THE PREVIOUS MEETING OF COUNCIL

Nil

10.0 DEVELOPMENT SERVICES

10.1 PLANNING & DEVELOPMENT – Draft Urban Development Plan

Reporting Department:	Development Services
Reporting Officer:	John Mitchell
Legislation:	Planning & Development Act 2005, Local Planning Scheme No.6
File Reference:	LUP/5/13 (new file please)
Disclosure of Interest:	Nil

Background

At the December 2011 Council meeting it was resolved that this item lay on the table until the January 2012 Council meeting. It is reproduced below.

At the ordinary meeting of Council held on 20 April 2010 Council resolved: -

CM Ref: 30299

That a provision of \$10,000.00 be included in the 2010/2011 Budget to retain consultants to undertake a Land Development Strategy incorporating a needs analysis, order of priority and development costs for land identified in the body of this report.

A draft report has been prepared (Attachment 10.1A). A copy of the minute of Council appends (**Attachment 10.1B**).

Comment

The plan is a compilation of the outline development plans prepared by the Consultant (PlanWest) and the Administration and reflects the views of those persons only. Council input is sought.

If public consultation is sought specific groups including real estate agents, utility providers views should be actively acquired.

Statutory/Policy Implications

There are currently no statutory provisions which require the preparation of a urban development guide plan. Once complete the document should form a component of Council's future community plan

It is recommended that once the Council has completed input that the draft document be advertised for public comment.

Financial Implications

Nil.

Rebecca Bowler attended the meeting at 1.04pm

Cr Wallace declared a Proximity Interest in this item when it was suggested to include Hart Street in the plan and left the meeting at 1.05pm

Cr Wallace returned to the meeting at 1.10pm

30807

Moved: Cr Crees

Seconded: Cr Hayes-Thompson

Officer's Recommendation

That the draft Urban Development Plan be advertised for public comment.

CARRIED 9/0

10.2 **COUNCIL BUILDINGS – ONE NIGHT SHELTER – LOT 1504, RESERVE 10359
MITCHELL STREET, MERREDIN**

Reporting Department:	Development Services
Reporting Officer:	John Mitchell
Legislation:	National Construction Code 2011, Local Government Act 1995 – Section 3.59
File Reference:	CP/8/One Night Shelter
Disclosure of Interest:	Nil

Background

At the Ordinary Meeting of Council held on 21 December 2010 the following recommendation was adopted: -

30492 Moved Cr Crook Seconded Cr Carr
That Council enter into a sub-lease with Churches Fraternal of the one night shelter located in the Lions Recycling area, Lot 1504 Barrack Street (East), Merredin and within the lease provide the maintenance at the Lessee's expense.

This information was conveyed to the applicant on 22 December 2010. A copy of the correspondence is contained in Attachment 10.2A.

Comment

No formal response was received from the Churches Fraternal. The status quo has remained in place and no move to eject the lessee has occurred. Due to Council's resolution requests received to fund repairs during the year have been declined.

Council requested the matter be brought back to the January 2012 meeting.

Statutory/Policy Implications

A lease document has been prepared in draft. Advertising of the intent to enter a lease agreement has not occurred and generally occurs once the lease has been signed by the lessee.

Note that any change to the recommendation of December 2010 will require the rescinding of the current resolution by absolute majority.

Financial Implications

There are no financial implications to Council.

30808

Moved: Cr D Morris

Seconded: Cr McFarlane

Officer's Recommendation

That Council enter into a sub-lease with Churches Fraternal of the one night shelter located in the Lions Recycling area, Lot 1504 Barrack Street (East), Merredin and within the lease provide the maintenance at the Lessee's expense.

CARRIED 8/1

Evelyn Arnold entered the meeting at 1.13pm

11.0 ENGINEERING SERVICES

Nil recommendations to Council.

12.0 CORPORATE AND COMMUNITY SERVICES

12.1 LIST OF ACCOUNTS PAID

Reporting Department:	Finance & Administration
Reporting Officer:	Evelyn Arnold
	Finance and Administration
Legislation:	Local Government Act 1995 & Financial Management Regulations
File Reference:	Nil
Disclosure of Interest:	Nil
Attachments:	List of Accounts Paid

Background

The attached List of Account Paid (**Attachment 12.1A**) during the month under Delegated Authority is provided for Council's information.

Statutory/Policy Implications

Local Government Act 1995 and Financial Management Regulations.

Financial Implications

All liabilities settled have been in accordance with the Annual Budget provisions. It should be noted that outstanding creditors total \$334,340.33.

30809

Moved: Cr D Morris

Seconded: Cr McFarlane

Officer's Recommendation

That Council receive the schedule of accounts as listed, covering cheques, EFT's, bank charges, directly debited payments and wages, as numbered and totalling \$809,859.39 from Council's Municipal Fund Bank Account.

CARRIED 9/0

12.2 MONTHLY FINANCE REPORT

Reporting Department:	Finance and Administration
Reporting Officer:	Evelyn Arnold
Legislation:	Local Government Act 1995
File Reference:	Nil
Disclosure of Interest:	Nil
Attachments:	Monthly Finance Report

Background

The Monthly Finance Report is attached for Council's information.
(Attachment 12.2A)

Comment

As part of this reporting process we are currently providing a summarised profit and loss analysis for Cummins Theatre, the Library, the Visitors Centre and the Bar at the Recreation Centre. Whilst these reports have an important internal management function is the information something Council finds useful?

Statutory/Policy Implications

Local Government Act 1995 and Financial Management Regulations.

Financial Implications

As outlined in **Attachment 12.2A**.

Officer's Recommendation

- 1. That Council receive the Monthly Finance Report for December 2011.***
- 2. That Council advises whether it wishes to continue to receive summarised operating reports for Cummins Theatre, the Library, the Visitors Centre and the Bar at the Recreation Centre.***

30810 Moved: Cr Hayes-Thompson Seconded: Cr McFarlane
Resolution

- 1. That Council receive the Monthly Finance Report for December 2011.***

CARRIED 9/0

30811 Moved: Cr Hayes-Thompson Seconded: Cr McFarlane
Resolution

- 2. That Council advises it wishes to continue to receive summarised operating reports for Cummins Theatre, the Library, the Visitors Centre, the Bar at the Recreation Centre and the swimming pool on a quarterly basis.***

CARRIED 8/1

13.0 ADMINISTRATION

Nil recommendations to Council.

14.0 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

15.0 QUESTIONS BY MEMBERS FOR WHICH DUE NOTICE HAS BEEN GIVEN

Nil

Evelyn Arnold and Rebecca Bowler left the meeting at 1.26pm.

16.0 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION**16.1 Tender 06 – 11/12 Construction of Dam No 4****Officer's Recommendation**

- 1. That all tenders received for Tender 06-11/12 be declined.**
- 2. That the CEO be authorised to enter into discussions with a view to retaining a contractor to deliver the project within the current budget.**

30812 Moved: Cr M Morris Seconded: Cr D Morris**Resolution**

- 1. That all tenders received for Tender 06-11/12 be declined.**

CARRIED 9/0**30813** Moved: Cr Hooper Seconded: Cr Crees

- 2. That the CEO be authorised to enter into discussions with a view to retaining a contractor to deliver the project within the current budget and timeframe and report back to Council as soon as possible.**

CARRIED 9/0**16.2 RV Dump Points****30814** Moved: Cr M Morris Seconded: Cr Mc Farlane

That the RV Dump Point be located within the central business district and that the location possibilities be Two Dogs Home Hardware, Central Wheatbelt Visitors Centre or the car park behind Olive Grove.

CARRIED 9/0**30815** Moved: Cr M Morris Seconded: Cr Wallace
Resolution

That Council proceed behind closed doors.

CARRIED 9/0

17.0 MATTERS BEHIND CLOSED DOORS17.1 January 2012 Citizen of the Year

30816 Moved: Cr Wallace Seconded Cr McFarlane
Resolution
That the meeting reconvene in open session.

CARRIED 9/0

30817 Moved: Cr Hooper Seconded: Cr Hayes-Thompson
Resolution
That the Shire President presents the Citizen of the Year Award to the recipients as selected.

CARRIED 7/2**18.0 CLOSURE**

The President declared the meeting closed at 2.18pm