

SHIRE OF MERREDIN

15 September 2015

Minutes of Ordinary Council Meeting

Held in Council Chambers
Corner King & Barrack Street's, Merredin



Common Acronyms Used in this Document

WEROC	Wheatbelt East Regional Organisation of Councils
GECZ	Great Eastern Country Zone
WALGA	Western Australian Local Government Association
CEACA	Central East Aged Care Alliance
CEO	Chief Executive Officer
DCEO	Deputy CEO
EMDS	Executive Manager of Development Services
EMES	Executive Manager of Engineering Services
EMCS	Executive Manager of Corporate Services
EA	Executive Assistant to CEO
LPS	Local Planning Scheme
LGIS	Local Government Insurance Services
AMP	Asset Management Plan
LTFP	Long Term Financial Plan
MRC&LC	Merredin Regional Community and Leisure Centre
CWVC	Central Wheatbelt Visitors Centre
UCL	Unallocated Crown Land
MoU	Memorandum of Understanding
LHAG	Local Health Advisory Group
NEWROC	North Eastern Wheatbelt Regional Organisation of Councils
LoA	Leave of Absence

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Shire of Merredin
Ordinary Council Meeting
Tuesday 15 September 2015



1. Official Opening

The President welcomed all those in attendance and declared the meeting open at 3.05pm.

2. Public Question Time

Nil

3. Record of Attendance / Apologies and Leave of Absence

Councillors:

Cr KA Hooper	Shire President
Cr RM Crees	Deputy President
Cr BJ Anderson	
Cr CA Blakers	(from 3.15pm)
Cr JP Flockart	
Cr MD Willis	
Cr ML Young	

Staff:

G Powell	CEO
R McCall	Deputy CEO
C Brown	EMCS (until 3.22pm)
S Lowe	Media & Communications Officer

Members of the Gallery: M Van der Merwe (until 3.22pm), M Crisafio

Apologies: Cr DN Hayes-Thompson; V Green, EA to CEO

Approved Leave of Absence: Nil

4. Disclosure of Interest

Nil

5. Applications for Leave of Absence

Nil

6. Petitions and Presentations

6.1 Auditor, Mr Marius Van der Merwe of Butler Settineri, addressed Council to report on Council's financial performance in the 2014/15 year.

Mr Van der Merwe explained the auditing process and advised Council he was happy with what had been presented by management with only three minor category changes needing to be made. He also advised Council of their legal requirement to revalue all Council's infrastructure, and recommended that an external valuer be contracted.

Councillor Blakers entered the meeting at 3.15pm.

M Van der Merwe and C Brown left the meeting at 3.22pm and did not return.

7. Confirmation of Minutes of the Previous Meeting

7.1 Ordinary Council Meeting held on 18 August 2015

Attachment 7.1A

Resolution

Moved: Cr Young

Seconded: Cr Crees

81629 That the Minutes of the Ordinary Council Meeting held on 18 August 2015 be confirmed as a true and accurate record of proceedings.

CARRIED 7/0

8. Announcements by the Person Presiding without discussion

The President advised that the swearing in of new Councillor will take place at 3pm at the October meeting, and that an extraordinary election to fill the fifth Councillor vacancy would ideally be held in November.


The President also invited comment on a letter received from a local business owner requesting that Council volunteer to take in refugees. The general consensus was that although the community happily welcomes new residents of all backgrounds, it was a concern that Merredin may not have the highly specialised services to provide refugees from a war zone with the essential support they will need.

10. Receipt of Minutes of Committee Meetings

Nil

12. Officer's Reports - Development Services

12.1 Lot 5 HN 13 Todd Street, Merredin – Oversize & Over height Outbuilding

<h2>Development Services</h2> 	
Reporting Officer:	John Mitchell, EMDS
Author:	As above
Legislation:	R Codes variation, Shire of Merredin Policy – <i>Outbuildings in Residential Areas</i>
File Reference:	A3168
Disclosure of Interest:	Nil
Attachments:	Attachment 12.1A - LPS 6 Application Form
Maps / Diagrams:	Attachment 12.1B - Plan of Site, Draughtsman Plan Shed Configuration

Purpose of Report

- Executive Decision Legislative Requirement

Background

An application (PA 12 (2015)) to erect a 138m² footprint, 5.16m apex height outbuilding with a mezzanine floor of 12m² (total outbuilding area – 150m²) has been received from the owner of Lot 5, House No. 13 Todd Street, Merredin.

Comment

Lot 5 Todd Street is zoned R10/30 with an area of 1980m². The application (**Attachment 12.1A**) states the use of the shed is for storage of materials and for a car hoist to permit servicing of their privately owned vehicles.

The R Codes Table 4 and Table 2.2(a) are applicable. The Shire of Merredin has no general policies or development control policies that restrict the heights of development below that set by the R Codes of SPP 3.1.

The height restriction under the policy relates to approval by the Building Surveyor.

The walls will be colorbond clad and the roof zincalume clad.

Current records show that the property is unsewered.

Policy Implications

The policy provisions are exceeded for maximum height wall and area. The policy permits the Building Surveyor to approve up to 130m² area and 3.0m wall height.

Statutory Implications

Table 4 of the R Codes states that a “deemed to satisfy” application for an outbuilding or dwelling within a R30 zone is a wall height below 6m and apex of 9m. If a policy exists setting maximum heights then the policy supersedes table 4. There is no maximum height policy determined by the Local Planning Scheme No. 6.

Table 2.2b of the R Codes (walls with major openings) requires a boundary setback of 3.1m or 1.6m for no major openings. The proposal is compliant with a proposal for no major openings adjacent to the boundary.

The provision of the mezzanine floor is subject to compliance with Part 3.8.2 of the Building Code of Australia 2015 and this will restrict access to those areas with a height of 2.1m in accordance with that BCA provision.

Strategic Implications

Service Area: 5.2 Strategic Advice, General Management and Governance

Activities: Compliance Return

Link to Vision: Developing

Link to Strategic Priorities: Civic Leadership

Service Level: Compliance return submitted to DSC

Service Level Change: No service level change

Sustainability Implications

➤ Asset Management Plan

Nil

➤ Long Term Financial Plan

Nil

➤ Workforce Plan

Nil

Financial Implications

Planning application fees have been paid.

Voting Requirements



Simple Majority



Absolute Majority

Officer's Recommendation / Resolution

Moved: Cr Young

Seconded: Cr Blakers

81630 That the application from Mr David Kerr of 13 Todd Street, Merredin to erect a 138m² footprint total area 150m² 5.16m Apex height outbuilding (4m x 3m mezzanine bay) on Lot 5, House No. 13 Todd Street Merredin as per plan sheets Ref CW1507093-1 and site plan Lot 5 Todd Street, Merredin be approved with the following conditions: -

1. Final location from side boundary to be determined once major openings known;
2. Final height of sand pad to be a maximum of 200mm above natural ground level;
3. That the approval relates to storage of materials within the outbuilding; and
4. That the outbuilding be for domestic usage purposes only and no business activity will be permitted on the lot.

CARRIED 4/3

12.2 Disability Services Access & Inclusion Plan (AI Plan) – Shire of Merredin 2015 – 2020 – Final Adoption

Development Services



Reporting Officer:	John Mitchell, EMDS
Author:	As above
Legislation:	<i>Disability Services Act 1993</i>
File Reference:	CM/16/1
Disclosure of Interest:	Nil
Attachments:	Attachment 12.2A - Access & Inclusion Plan 2015 – 2020
Maps / Diagrams:	Nil

Purpose of Report



Executive Decision



Legislative Requirement

Background

Pursuant to the provisions of the Disability Services Act local governments are required to review the Access & Inclusion Plan (AIP) every five years.

Comment

It is a requirement of the 2004 regulations that at a minimum the plan is advertised in a newspaper circulating within the region for a period of not less than four weeks. Advertising may include website access and direct contact with other organisations.

For the purpose of this plan the following occurred: -

1. An advert, placed in the Merredin Mercury calling for submissions with a closing date of 7th August, occurred on 1 July 2015;
2. A copy of the draft plan was placed on Council's website;
3. A copy was supplied to the local Senior Citizens group for comment;

At the completion of the advertising period the AIP is to be presented to Council for consideration and adoption.

One submission was received during the period and the suggested amendments have been included in the draft (**Attachment 12.2A**). The submission from staff recommended several strategies and tasks under the new outcome 7 of the Plan. The amendments are in red.

The amendments are procedural and place further obligations on management however do not change the AIP to an extent that would require advertising and recommencement of adoption procedures.

Policy Implications

There are no policy implications.

Statutory Implications

The provisions of the Disability Services Act 1993 & the Disability Services Regulations 2004 are applicable.

Strategic Implications

Service Area: Town Planning

Activities: Processing of Development Applications

Link to Vision: Liveable

Link to Strategic Priorities: Town enhancement

Service Level: as determined by legislation and the local planning scheme

Service Level Change: no service level change

Sustainability Implications

- [Asset Management Plan](#)

Nil

- [Long Term Financial Plan](#)

Nil

- [Workforce Plan](#)

The plan retains/places an obligation on Senior Management Group in relation to training & engagement practices. The Shire of Merredin has been an equal opportunity employer for many years. This amendment to the AIP formalises the practices in place.

Financial Implications

At the completion a final advertisement advising of the adoption will occur via the monthly newsletter.

Voting Requirements



Simple Majority



Absolute Majority

Officer's Recommendation / Resolution

Moved: Cr Blakers

Seconded: Cr Willis

81631 That the Shire of Merredin Access & Inclusion Plan 2015 – 2020 as presented in Attachment 12.2A be adopted.

CARRIED 7/0

13.	Officer's Reports - Engineering Services
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Nil items to report

14. Officer's Reports – Corporate and Community Services

14.1 List of Accounts Paid

Corporate Services



Responsible Officer:	Charlie Brown, EMCS
Author:	As above
Legislation:	<i>Local Government Act 1995; Local Government (Financial Management) Regulations 1996</i>
File Reference:	Nil
Disclosure of Interest:	Nil
Attachments:	Attachment 14.1A - List of Accounts Paid
Maps / Diagrams:	Nil

Purpose of Report

Executive Decision Legislative Requirement

Background

The attached List of Accounts Paid (**Attachment 14.1A**) during the month of August 2015 under Delegated Authority is provided for Council's information.

Comment

Nil

Policy Implications

As outlined in the *Local Government Act 1995* and *Local Government (Financial Management) Regulations 1996*.

Statutory Implications

As outlined in the *Local Government Act 1995* and *Local Government (Financial Management) Regulations 1996*.

Strategic Implications

Service Area: Finance and Asset Management

Activities: Financial Management

Link to Vision: Developing and Liveable

Link to Strategic Priorities: Civic Leadership

Service Level: Financial management meets all legislated requirements

Service Level Change: no service level change

Sustainability Implications

- Asset Management Plan

Nil

- Long Term Financial Plan

Nil

- Workforce Plan

Nil

Financial Implications

All liabilities settled have been in accordance with the Annual Budget provisions.

Voting Requirements



Simple Majority



Absolute Majority

Resolution

Moved: Cr Young

Seconded: Cr Blakers

81632 That the schedule of accounts paid as listed, covering cheques, EFT's, bank charges, directly debited payments and wages, as numbered and totalling \$794,666.86 from Council's Municipal Fund Bank Account and \$0.00 from Council's Trust Account be received.

CARRIED 7/0

14.2 Monthly Finance Report

Corporate Services



Responsible Officer:	Charlie Brown, EMCS
Author:	As above
Legislation:	<i>Local Government Act 1995; Local Government (Financial Management) Regulations 1996</i>
File Reference:	Nil
Disclosure of Interest:	Nil
Attachments:	Attachment 14.2A - Monthly Finance Report
Maps / Diagrams:	Nil

Purpose of Report



Executive Decision



Legislative Requirement

Background

The Monthly Finance Report (**Attachment 14.2A**) is attached for Council's information.

Comment

Revenue and Expenditure to 31 August 2015, is consistent with Council's adopted 2015/16 Budget.

The Report as presented is provisional at this stage as end of financial year adjustments will be necessary pending completion of the 2015/16 Financial Report.

Budget profiling is yet to be carried out and at present the profiling is spread across the twelve months.

Policy Implications

As outlined in the *Local Government Act 1995* and *Local Government (Financial Management) Regulations 1996*.

Statutory Implications

As outlined in the *Local Government Act 1995* and *Local Government (Financial Management) Regulations 1996*.

Strategic Implications

Service Area: 5.3 - Governance and Corporate Services
Activities: Finance and Asset Management
Link to Vision: Developing
Link to Strategic Priorities: Civic Leadership
Service Level: Financial management meets all legislated requirements
Service Level Change: No service level change

Sustainability Implications

➤ Asset Management Plan

Nil

➤ Long Term Financial Plan

Compliance with the *Local Government (Administration) Regulations 1996* and to also give Council some direction in regards to its management of finance over an extended period of time.

➤ Workforce Plan

Nil

Financial Implications

As outlined in **Attachment 14.2A**.

Voting Requirements

Simple Majority

Absolute Majority

Officer's Recommendation / Resolution

Moved: Cr Blakers

Seconded: Cr Young

81633 That the Monthly Finance Report for August 2015 be received.

CARRIED BY ABSOLUTE MAJORITY 7/0

14.3 Acquisition of Land for Non Payment of Rates

Corporate Services



Responsible Officer:	Charlie Brown, EMCS
Author:	As above
Legislation:	Local Government Act 1995
File Reference:	Nil
Disclosure of Interest:	Nil
Attachments:	Nil
Maps / Diagrams:	Nil

Purpose of Report

Executive Decision



Legislative Requirement

Background

Council Officers have identified a property, Lot 6, House Number 173 Todd Street, Merredin, that now qualifies to be sold or transferred as a result of the non payment of rates and charges for a period of three years or more. During this time no payments have been received from the registered property owner.

This property forms part of a deceased estate and a request has been received from the Public Trustee that Council proceeds in this manner as there are insufficient funds to cover all debts.

Comment

Section 6.64 of the Local Government Act 1995;

- (1) If any rates or service charges which are due to a local government in respect of any rateable land have been unpaid for at least 3 years the local government may, in accordance with the appropriate provisions of this Subdivision take possession of the land and hold the land as against a person having an estate or interest in the land and:
 - (a) from time to time lease the land; or
 - (b) sell the land; or
 - (c) cause the land to be transferred to the Crown; or
 - (d) cause the land to be transferred to itself.

- (2) On taking possession of any land under this section, the local government is to give to the owner of the land such notification as is prescribed and then to affix on a conspicuous part of the land a notice, in the form or substantially in the form prescribed.



This lot is seen to be strategically located for future development and could prove to be a valuable asset to council.

There is also consideration that due to its location it could be subject to contamination due to its proximity to the fuel station.

Policy Implications

No current policies exist that impinge on this item.

Statutory Implications

Section 6.64 of the Local Government Act 1995 outlines the complete process to be followed for the purpose of selling property for non payment of rates and charges.

Strategic Implications

Service Area: 5.2 – Strategic Advice, General Management and Governance

Activities: Strategic Planning and implementation of SCP, CBP and annual plans.

Compliance Return

Link to Vision: Developing

Link to Strategic Priorities: Civic Leadership

Service Level: Strategic Community Plan and Corporate Business Plan in place Compliance return submitted to DLG by 31 March annually

Service Level Change: No service level change

Sustainability Implications

- [Asset Management Plan](#)

Nil

- [Long Term Financial Plan](#)

Nil

➤ Workforce Plan

Nil

Financial Implications

There would be a requirement to write off the current outstanding rates which is currently \$9,847.75.

Voting Requirements

Simple Majority

Absolute Majority

Officer's Recommendation / Resolution

Moved: Cr Flockart

Seconded: Cr Crees

81634 That, in accordance with section 6.64 of the *Local Government Act 1995*, the Chief Executive Officer be authorised to acquire Lot 5, 173 Todd Street Merredin for non payment of rates and charges and that all outstanding rates and charges be written off upon receipt of the Certificate of Title.

CARRIED BY ABSOLUTE MAJORITY 7/0

14.4 Revised Recordkeeping Plan

Corporate Services



Responsible Officer:	David Burt, EMCS
Author:	As above
Legislation:	<i>State Records Act 2000</i>
File Reference:	Nil
Disclosure of Interest:	Nil
Attachments:	Attachment 14.4A – Recordkeeping Plan 2015
Maps / Diagrams:	Nil

Purpose of Report



Executive Decision



Legislative Requirement

Background

The State Records Act 2000 (the Act), requires all Government agencies to submit a Recordkeeping Plan (RKP) to the State Records Commission (SRO) for approval, with a revised plan to be submitted at least every five years.

Comment

The original draft RKP was approved in 2010 and submitted to the SRO. A revision of the original document was submitted to the SRO in 2014 but was found to be deficient as it did not meet contemporary standards for such plans.

The redrafted RKP for 2015, sets out how records will be created within the organisation and how such records are to be kept in line with current standards. The RKP provides an accurate reflection of the record keeping program now in place including policies, practices and disaster recovery program.

The RKP is the primary means of providing evidence of compliance with the Act and the implementation of best practice record keeping within the organisation.

The six principles that are addressed in the RKP are:

1. **Proper and Adequate Records** – Records are to be created and kept which properly and adequately record the performance of the organisation's functions and which are consistent with any written law to which the organisation is subject when performing its functions.

2. **Policies and Procedures** – Record keeping programs are to be supported by policy and procedures.
3. **Language Control** – Appropriate controls are in place to identify and name government records.
4. **Preservation** – Records are to be protected and preserved.
5. **Retention and Disposal** – Records are to be retained and disposed of in accordance with an approved disposal authority.
6. **Compliance** – Employees are to comply with the Recordkeeping Plan.

Policy Implications

The Shire of Merredin's Recordkeeping Policy 3.25, adopted 16 December 2014, is current and does not require amendment as a result of the RKP.

Statutory Implications

As outlined in the State Records Act 2000.

Strategic Implications

Service Area: 5.2 – Strategic Advice, General Management and Governance

Activities: Strategic Planning and implementation of annual plans

Link to Vision: Developing

Link to Strategic Priorities: Civic Leadership

Service Level: Strategic Plans in place

Service Level Change: No service level change

Sustainability Implications

➤ Asset Management Plan

Medium to long term implementations for additional archiving resources may become evident to meet compliance requirements.

➤ Long Term Financial Plan

Unknown at this point in time.

➤ Workforce Plan

Medium to long term implementations for additional staffing resources may become evident to meet compliance requirements.

Financial Implications

Nil

Voting Requirements



Simple Majority



Absolute Majority

Officer's Recommendation / Resolution

Moved: Cr Blakers

Seconded: Cr Anderson

81635 That the Recordkeeping Plan 2015 as presented in Attachment 14.4A be endorsed for submission to the State Records Commission.

CARRIED 7/0

14.5 Central Wheatbelt Visitors Centre MOU

Community Services



Reporting Officer:	Rebecca McCall, DCEO
Author:	As above
Legislation:	Local Government Act 1995
File Reference:	CS/16/9
Disclosure of Interest:	Nil
Attachments:	Nil
Maps / Diagrams:	Nil

Purpose of Report



Executive Decision



Legislative Requirement

Background

At the Ordinary Meeting of Council dated December 2013 Council endorsed:

81278: That the revised MOU, as attached, be referred to the ROC's and other relevant Councils for comment with a request for comment to be provided by the end of February, 2014.

In response to participating Council's feedback and the outcome of the MoU workshop held in May 2014, at its July 2014 meeting Council resolved:

81400: That:

- 1. The Memorandum of Understanding between the Shire of Merredin and Roe Tourism, New Travel and the Wheatbelt East Regional Organisation of Councils outlining the visitor services provided by the Central Wheatbelt Visitor Centre and the willingness to collaborate to promote tourism within the region be endorsed; and**
- 2. The 2014/15 annual fee contribution from each core member (Roe Tourism, New Travel and the Wheatbelt East Regional Organisation of Councils) be \$10,000.**

Comment

From a Central Wheatbelt Visitor Centre (CWVC) perspective the delivery of the agreed service was undertaken with enthusiasm and professionalism. However, the difficulty to effectively engage with the core group and establish consistent participation from all group members continues.

Attendance at organised meeting and workshop dates was poor making it challenging to arrive at a consensus for any matters on the agenda to discuss. Timely responses via email communication also caused problems in terms of achieving identified outcomes.

Although the partnership achieved the formulation of the Eastern Wheatbelt Tourism Strategic Plan, the contribution in its development largely fell on the shoulders of the Shire of Merredin.

Due to poor attendance of scheduled meetings it was also problematic to discuss as a core group the review of the MoU.

New Travel were the only member to ensure their elected representatives were attending meetings and workshops. Correspondence was also addressed in a timely manner. Despite the involvement from New Travel, it was made clear that the tourism group were unsatisfied with the level of service and believe involvement was of no value. During budget deliberations, New Travel indicated the unlikelihood of signing a new MoU to continue the service agreement. Knowing this decision was pending the potential income of \$10,000 from New Travel for visitor servicing was not included in the budget. New Travel confirmed their decision not to continue with the arrangement in late July 2015.

Although NewTravel no longer wish to be involved in a formal MoU agreement they are keen to work as a collective to implement the identified strategies outlined in the Eastern Wheatbelt Tourism Strategic Plan.

Informal acknowledgement from WEROC was received indicating that they are happy to continue with the arrangement and enter into a new agreement. Independently in August 2015 the Shire of Yilgarn Tourism Advisory Committee indicated they wish to continue participation in the MoU.

Roe Tourism held their meeting in August 2015 and part of the agenda discussed the MoU arrangement. As a result, Roe Tourism have now also advised that they are no longer continuing with the arrangement. Roe Tourism had not previously provided any indication of not entering into the new MoU.

Implications of this decision will result in a \$10,000 deficit in the operation budget for the CWVC.

Following from a 2014/15 MoU pro-rata membership, the Shire of Cunderdin indicated in May 2015 their willingness to continue with a new MoU with the CWVC and have set aside a budget for this.

Providing the regional service under the agreement consumed many staff hours to the detriment of tourism development within the Shire of Merredin. It is recommended that the CWVC continues to offer a regional service for a fee within the restraints of an individual agreement between parties.

It is also recommended that there is a returned focus of tourism development within the Shire of Merredin. As part of this focus a review of the business plan has commenced to determine the long term sustainability of the service to Merredin and Central East region to include the following:

- Level of service and delivery
- Potential economic benefits
- Tourism product development

Policy Implications

Nil

Statutory Implications

Nil

Strategic Implications

Service Area: 4.2 Economic Development

Activities: Regional and local economic development

Link to Vision: Developing

Link to Strategic Priorities: Nil

Service Level Change: Develop partnerships to better align resources

Sustainability Implications

- [Asset Management Plan](#)

Nil

- [Long Term Financial Plan](#)

There will be long term financial implications as the operational income for contributing partners will be less than planned for.

- [Workforce Plan](#)

Nil

Financial Implications

The 2015/16 budget includes income from contributing partners for \$22,500. With the withdrawal of Roe Tourism the income will reduce to \$12,500.

Voting Requirements



Simple Majority



Absolute Majority

Officer's Recommendation / Resolution

Moved: Cr Young

Seconded: Cr Blakers

81636 That:

1. a new draft Memorandum of Understanding between the Shire of Merredin and WEROC outlining the visitor services provided by the Central Wheatbelt Visitor Centre and willingness to collaborate to develop tourism within the region be prepared;
2. a new draft Memorandum of Understanding between the Shire of Merredin and the Shire of Cunderdin outlining the visitor services provided by the Central Wheatbelt Visitor Centre and willingness to collaborate to develop tourism within the region be prepared; and

- 3. the business plan of the Central Wheatbelt Visitor Centre be reviewed to ascertain level of service and delivery, potential economic benefits and tourism product development.**

CARRIED 7/0

14.6 Communications and Engagement Framework

Corporate Services



Responsible Officer:	Rebecca McCall, DCEO
Author:	As above
Legislation:	<i>Local Government Act 1995</i>
File Reference:	Nil
Disclosure of Interest:	Nil
Attachments:	Attachment 14.6A - Shire of Merredin Communications & Engagement Framework
Maps / Diagrams:	Nil

Purpose of Report



Executive Decision



Legislative Requirement

Background

As part of the Shire of Merredin's commitment and objectives regarding managing uncertainty that may impact the Shire's strategies, goals and objectives a Risk Management Governance Framework was adopted at the Ordinary Meeting of Council in August 2015.

The Framework is driven by a Risk Profiling tool which provided insight and recommendations to assist the Shire Executive Team in managing risks. The Risk Profile highlights current risks and control ratings together with any actions and treatments.

The initial Risk Profile Report rated 'Engagement of Community/Stakeholders/Elected Members' as inadequate and identified the development of a Community Engagement Plan as the recommended treatment to address this issue.

Comment

In consultation with Staff, a Communications and Engagement Framework has been developed (Attachment 14.6A). The Framework outlines:

- the communication and engagement goals;
- the integration with the Shire's Integrated Planning and Reporting Framework;
- the strategic approach;
- the executive; and
- the approach towards improvement.

Policy Implications

Policy 3.24 Risk Management Policy

Statutory Implications

There are no statutory implications associated with this item.

Strategic Implications

Service Area: 5.2 Strategic Planning. General Management and Governance

Activities: Nil

Link to Vision: Developing

Link to Strategic Priorities: Civic Leadership

Service Level Change: Planning documents in place

Sustainability Implications

➤ [Asset Management Plan](#)

Nil

➤ [Long Term Financial Plan](#)

Nil

➤ [Workforce Plan](#)

Nil

Financial Implications

Nil

Voting Requirements



Simple Majority



Absolute Majority

Officer's Recommendation / Resolution

Moved: Cr Young

Seconded: Cr Blakers

81637 That the Communications and Engagement Framework as presented in Attachment 14.6A be endorsed.

CARRIED 7/0

16.	Motions of which Previous Notice has been given
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Nil

17.	Questions by Members of which Due Notice has been given
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Nil

18.	Urgent Business Approved by the Person Presiding or by Decision
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Nil

19.	Matters Behind Closed Doors
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Nil

20.	Closure
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There being no further business the President thanked those in attendance and declared the meeting closed at 4.17pm.