



SHIRE OF MERREDIN

21 April 2015

Minutes of Ordinary Council Meeting

Held in Council Chambers
Corner King & Barrack Street's, Merredin



Common Acronyms Used in this Document

WEROC	Wheatbelt East Regional Organisation of Councils
GECZ	Great Eastern Country Zone
WALGA	Western Australian Local Government Association
CEACA	Central East Aged Care Alliance
CEO	Chief Executive Officer
DCEO	Deputy CEO
EMDS	Executive Manager of Development Services
EMES	Executive Manager of Engineering Services
EMCS	Executive Manager of Corporate Services
EA	Executive Assistant to CEO
LPS	Local Planning Scheme
LGIS	Local Government Insurance Services
AMP	Asset Management Plan
LTFP	Long Term Financial Plan
MRC&LC	Merredin Regional Community and Leisure Centre
CWVC	Central Wheatbelt Visitors Centre
UCL	Unallocated Crown Land
MoU	Memorandum of Understanding
LHAG	Local Health Advisory Group
NEWROC	North Eastern Wheatbelt Regional Organisation of Councils
LoA	Leave of Absence

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Shire of Merredin
Ordinary Council Meeting
Tuesday 21 April 2015



1. Official Opening

The Shire President welcomed all those in attendance and declared the meeting open at 3.03pm.

2. Public Question Time

Nil

3. Record of Attendance / Apologies and Leave of Absence

Councillors:

Cr KA Hooper	Shire President
Cr RM Crees	Deputy President
Cr BJ Anderson	
Cr CA Blakers	(from 3.21pm)
Cr JP Flockart	
Cr DN Hayes-Thompson	
Cr MD Willis	
Cr ML Young	

Staff:

G Powell	CEO
R McCall	Deputy CEO
J Mitchell	EMDS (until 3.36pm)
V Green	EA to CEO
S Lowe	Media & Communications Officer

Members of the Gallery: C Madigan, Wheatbelt-Merredin Mercury

Apologies: Nil

Approved Leave of Absence: Nil

4. Disclosure of Interest

Councillor Anderson declared an Impartiality Interest in Agenda Item 14.3.

5. Applications for Leave of Absence

Nil

6. Petitions and Presentations

Nil

7. Confirmation of Minutes of the Previous Meeting

- 7.1 Ordinary Council Meeting held on 17 March 2015
[Attachment 7.1A](#)

Officer's Recommendation / Resolution

Moved: Cr Anderson **Seconded:** Cr Hayes-Thompson

- 81542 That the Minutes of the Ordinary Council Meeting held on 17 March 2015 be confirmed as a true and accurate record of proceedings.**

CARRIED 7/0

8. Announcements by the Person Presiding without discussion

Nil

9. Matters for which the Meeting may be closed to the public

Nil

10. Receipt of Minutes of Committee Meetings

- 10.1 Wheatbelt Communities Inc Meeting held on 10 March 2015
[Attachment 10.1A](#)
- 10.2 CEACA Meeting held on 16 March 2015
[Attachment 10.2A](#)
- 10.3 CEACA Meeting held on 2 April 2015
[Attachment 10.3A](#)
- 10.4 GECZ Executive Meeting held on 13 April 2015
[Attachment 10.4A](#)

Officer's Recommendation / Resolution

Moved: Cr Young **Seconded:** Cr Willis

- 81543 That the minutes of the Wheatbelt Communities Inc Meeting held on 10 March 2015, CEACA Meeting held on 16 March 2015, CEACA Meeting held on 2 April 2015 and GECZ Executive Meeting held on 13 April 2015 be received.**

CARRIED 7/0

12. Officer's Reports - Development Services

12.1 Dog Act 1976 – Adoption of Dog Exercise and Dog Prohibition Areas – Section 31(c)

Development Services



Reporting Officer:	John Mitchell, EMDS
Author:	As above
Legislation:	Dog Act 1976, Dog Local Laws
File Reference:	LE/10/4
Disclosure of Interest:	Nil
Attachments:	Nil
Maps / Diagrams:	Nil

Purpose of Report



Executive Decision



Legislative Requirement

Background

At its October 2014 meeting Council considered a report from the EMDS relating to a Circular issued by the Dept. of Local Government & Communities and the process for adoption of dog exercise and dog prohibition areas.

Whilst the EMDS read the various sections of the Act and Circular and complied, WALGA have advised that it has a different opinion regarding the adoption of these areas and suggest compliance with Section 31(C) of the Act which requires public advertisement prior to adoption.

Comment

The correspondence and Act have been re-read and the EMDS concurs with WALGA and has advertised the adoption again as an "initial adoption" and called for public input until 17 April 2015.

Additionally, whilst the recommendation did not include reference to the Disability Discrimination Act 1992 WALGA has requested that the Shire of Merredin includes reference.

The EMDS and Ranger have reviewed the existing local laws and believe that the oval proper (Rec Ground) should not be a dog exercise area and, as the oval is used for public purposes and sports, that dogs should be prohibited from all lawned areas and be controlled on leashes.

The reasons are all public health related and include transmission of disease through open wounds from dog urine and faeces; dogs and children should not mix in a public place off leash, particularly when the dog is not known by the child; and the risk of incident from a public liability perspective. Similarly Apex Park should be a dog prohibited area.

Section 31(2) does not permit the local government to determine the use of a public area outside its control.

At its October 2014 meeting Council resolved by absolute majority (CMRef 81445):

“That pursuant to Section 31(2B) of the Dog Act 1976 Council specifies the following areas as prohibited areas for dogs:

- 1. Apex Park Reserve 13059, Lot 1503 Barrack Street, Merredin (West and South of Lot 1430 Barrack Street);***
- 2. Swimming Pool Grounds, Reserve 23036 Throssell Street, Merredin;***
- 3. Cummins Theatre Grounds, Lot 10 Barrack Street, Merredin; and***
- 4. the lawned areas and gardens of the MRC&LC, Lot 684 Bates Street, Merredin.”***

This resolution requires rescission. The initial adoption has been advertised and calls for public submissions made.

At the time of writing this report no submissions have been received. Any submissions received will be provided to Council at the meeting for consideration.

Verbal advice received (anecdotal) indicates that Council may wish to consider retaining Roy Little Park as a dog exercise area as it is used daily by people with dogs. The placement of doggy bags at the chosen locations will assist to educate people.

Policy Implications

The adoption of this recommendation becomes a policy with a commencement date of 28 days after advertising of the adoption.

Statutory Implications

The provisions of Section 31(C), 31(2B) & 31(3A) of the Dog Act 1976 are applicable.

The resolution(s) is subject to any written law and any law of the Commonwealth about assistance animals as defined in the Disability Discrimination Act 1992 (Commonwealth) Section 9(2).

Strategic Implications

Service Area: 3.5 Ranger Services

Activities: Animal control and welfare

Link to Vision: Liveable

Link to Strategic Priorities: Nil

Service Level: As determined by legislation

Service Level Change: Nil

Sustainability Implications

- Asset Management Plan

Nil

- Long Term Financial Plan

Nil

- Workforce Plan

Nil

Financial Implications

\$500 in advertising costs will be applicable.

Voting Requirements

Simple Majority

Absolute Majority

One third of Members, including the Mover, must support the rescission motion. The decision to rescind the motion must be by Absolute Majority.

Councillors Anderson, Hayes-Thompson and Young agreed to support a motion to rescind resolution CMRef 81445.

Resolution

Moved: Cr Young

Seconded: Cr Flockart

81544 That resolution CMRef 81445 be rescinded:

“That pursuant to Section 31(2B) of the Dog Act 1976 Council specifies the following areas as prohibited areas for dogs:

- 1. Apex Park Reserve 13059, Lot 1503 Barrack Street, Merredin (West and South of Lot 1430 Barrack Street);*
- 2. Swimming Pool Grounds, Reserve 23036 Throssell Street, Merredin;*
- 3. Cummins Theatre Grounds, Lot 10 Barrack Street, Merredin; and*
- 4. the lawned areas and gardens of the MRC&LC, Lot 684 Bates Street, Merredin.”*

**CARRIED 7/0
ABSOLUTE MAJORITY**

Reason

WALGA have advised that in compliance with Section 31(C) of the Act public advertisement prior to adoption of the prohibited areas is required.

Resolution

Moved: Cr Young

Seconded: Cr Anderson

81545

That:

1. pursuant to Section 31(2B) of the Dog Act 1976 the following areas be specified as prohibited areas for dogs:
 - a. Apex Park Reserve 13059, Lot 1503 Barrack Street, Merredin (West & South of Lot 1430 Barrack Street, Merredin);
 - b. Swimming Pool Grounds Reserve 23036, Throssell Street, Merredin;
 - c. Cummins Theatre Grounds, Lot 10 Barrack Street, Merredin; and
 - d. the lawned areas and gardens of the Merredin Regional Community & Leisure Centre, Lot 684 Bates Street, Merredin.
2. pursuant to Section 31(3A) of the Dog Act 1976 the following areas be specified as dog exercise areas:
 - a. Merredin Peak Reserve 2914, Lots 1451 & 1452 York Goldfields Road, Merredin.
3. the above areas be advertised for public comment for a period of 28 days and be referred back to Council at the completion of the advertising period.

Note: These resolutions are subject to any written law and any law of the Commonwealth about assistance animals as defined in the Disability Discrimination Act 1992 Section 9(2).

**CARRIED 6/1
ABSOLUTE MAJORITY**

Councillor Blakers entered the meeting at 3.21pm.

12.2 Lots 1194 & 1193 Lewis Way & Pioneers Way, Merredin - Closure Dedicated Road

Development Services



Reporting Officer:	John Mitchell, EMDS
Author:	As Above
Legislation:	Local Government Act 1995; Land Administration Act 1997
File Reference:	GR/7/40
Disclosure of Interest:	Nil
Attachments:	Correspondence
Maps / Diagrams:	Nil

Purpose of Report



Executive Decision



Legislative Requirement

Background

A request from the Department of Lands to close the dedicated road adjoining Lots 1194 and 1193 between Lewis Way and Pioneers Way, Merredin has been received ([Attachment 12.2A](#)).

Council has also dealt with the matter through a request from the owners of the Pioneers Road Lots seeking to purchase the portion of land. At that time Council considered that the closure of the thoroughfare could occur as the area is fenced off and not used.

CMRef 81436 reads:

- 1. "That the Administration seek costings from the State Housing Commission to acquire Lot 55 Pioneers Road, Merredin providing those costings can be obtained at no charge; and**
- 2. That the applicant be advised that to acquire the land Council will need to purchase Lot 55 Pioneers Road, Merredin in entirety and on sell which requires the owners of 1194 Lewis Way, Merredin and Lot 10 Boyd Street, Merredin to also agree to the purchase of that component of Lot 55 Pioneers Road, Merredin and that Council agrees to act as intermediate for the purchase of Lot 55 Pioneers Road, Merredin on the following basis of:**
 - a. each party seeking to purchase the land agrees in writing to purchase the portion of Lot 55 Pioneers Road, Merredin which adjoins their property;**

- b. each party seeking to purchase the land pays a deposit of the cost of the valuation of the land to Council prior to commencement of the process towards the costs of acquisition; and*
- c. each party seeking to purchase the land agrees to meet the final costs of the subdivision and amalgamation process associated with Lot 55 Pioneers Road, Merredin.”*

There has been no response to Council’s correspondence sent in December 2014.

Comment

The lead proponent for this matter has been the owner of Lot 1193 Pioneers Way, Merredin. The land is requested for dwelling extensions.

The Department of Lands proposes to only close half the road being the north side of Pioneers Way and south side of Lewis Way thereby resolving some issues that the Shire of Merredin would have to address.

Policy Implications

Nil

Statutory Implications

The provisions of Section 58 of the Land Administration Act 1997 are applicable. The Section requires the local government to advertise the proposed closure for a period no less than 35 days. The local government must then consider all submissions received.

Strategic Implications

Service Area: 3.3 Town Planning

Activities: Administration of Local Planning Scheme No. 6

Link to Vision: Liveable

Link to Strategic Priorities: Town enhancement

Service Level: As determined by legislation and the Local Planning Scheme

Service Level Change: Nil

Sustainability Implications

- [Asset Management Plan](#)

Nil

- [Long Term Financial Plan](#)

Nil

- [Workforce Plan](#)

Nil

Financial Implications

As the proposed closure is now being promulgated by the Department of Lands there should be no direct financial consequences for the Shire of Merredin other than the cost of the advertisement for the proposed closure.

Voting Requirements



Simple Majority



Absolute Majority

Officer's Recommendation / Resolution

Moved: Cr Young

Seconded: Cr Hayes-Thompson

81546 That the proposal to close the road adjacent to Lots 1194 and 1193 Lewis Way and Pioneers Way, Merredin be advertised for public submissions for a period of 35 days and referred back to Council at the completion of the advertising period.

CARRIED 8/0

12.3 Lot 26 McCallum Street, Muntadgin - Oversize Outbuilding

Development Services



Reporting Officer:	John Mitchell, EMDS
Author:	As above
Legislation:	Shire of Merredin Local Planning Scheme No. 6
File Reference:	A9412
Disclosure of Interest:	Nil
Attachments:	Plans
Maps / Diagrams:	Nil

Purpose of Report

Executive Decision

Legislative Requirement

Background

An application to construct a 96m² and 3.7m wall height outbuilding on Lot 26 McCallum Street, Muntadgin has been received ([Attachment 12.3A](#)). Lot 26 McCallum Street, Muntadgin is zoned Townsite R10/20. The use of the land is residential.

Comment

The application is deficient a specification of works which will be addressed with the applicant at the time of issue of certificate of design compliance.

The outbuilding has a skillion roof therefore the final height of the structure is 3.7m at the front and 3.1m rear. There is little or no impact on the amenity of the area. Most outbuildings are gabled rooved and an additional 600 – 900mm is required above the wall height for the pitch of roof.

A condition of approval should be that the structure is a class 10 and is for private usage only i.e. cannot be used to operate any business from.

Policy Implications

The Shire of Merredin Outbuildings Policy permits the building surveyor to approve on a 1012m² lot up to a 94m² outbuilding and a wall height of 3.6m. This application is for a 96m² and 3.7m wall height out building.

The Shire of Merredin Outbuildings Policy permits the establishment of up to 125m² of outbuildings on lots of this size.

There are various examples of similar sized outbuildings being approved within Merredin since 2000.

The EMDS will prepare a register of these approvals for future reference, as time permits, but in any case prior to 30 June 2015.

Statutory Implications

The provisions of the R Codes 2012 are applicable.

Strategic Implications

Service Area: 3.3 Town Planning

Activities: Administration of Local Planning Scheme No. 6

Link to Vision: Liveable

Link to Strategic Priorities: Nil

Service Level: As determined by legislation and the Local Planning Scheme

Service Level Change: No service level change

Sustainability Implications

- Asset Management Plan

Nil

- Long Term Financial Plan

Nil

- Workforce Plan

Nil

Financial Implications

Planning fees of \$149 are applicable.

Voting Requirements



Simple Majority



Absolute Majority

Officer's Recommendation / Resolution

Moved: Cr Young

Seconded: Cr Blakers

81547 That the application to construct a 96m² 3.7m wall height outbuilding on Lot 26 McCallum Street, Muntadgin be approved with advice that it is a private outbuilding associated with a private dwelling and cannot be used for commercial purposes without express written permission of the Shire of Merredin.

CARRIED 8/0

12.4 Local Planning Policy 9 – Non Residential Uses within Residences

Development Services



Reporting Officer:	John Mitchell, EMDS
Author:	As above
Legislation:	Local Planning Scheme No. 6 Policy
File Reference:	Policy Manual
Disclosure of Interest:	Nil
Attachments:	Proposed Policy – amended (Attachment 12.4A)
Maps / Diagrams:	Nil

Purpose of Report



Executive Decision



Legislative Requirement

Background

At its February 2015 meeting Council resolved that the draft policy for Home Occupations (now called Non Residential Uses from Residences Policy) be advertised for public submissions (CMRef 81517).

The EMDS has not yet advertised the draft as after discussions with Council's planning consultant it was determined that further modification of the draft policy was required.

Comment

The following comments are provided:

1. the term residential use policy implies by reference a non-residential use within the residential zones;
2. any reference to the use not being associated with a dwelling insitu has been removed as it implies that a vacant block could be used or a dwelling converted to a intended use;
3. advertising and adoption dates have been included;
4. the requirement to provide an additional 2 parking bays may not be appropriate in all circumstances. It is recommended that parking requirements be assessed on a "case by case" basis;
5. amendments have been made to reflect working from a residence; and
6. aligning fees with the provisions of the Planning & Development Regulations 2009.

If Council is agreeable to the modifications then the draft policy will be advertised and referred back to Council for consideration.

Policy Implications

Once adopted the policy will replace the current Home Occupation Policy.

The policy becomes effective 14 days after advertising occurs.

Statutory Implications

The provisions of Part Two of the Shire of Merredin Local Planning Scheme No. 6 are applicable. Those procedures are being followed.

Strategic Implications

Service Area: 3.3 Town Planning

Activities: Home Occupation Licences

Link to Vision: Liveable

Link to Strategic Priorities: Town enhancement

Service Level: As determined by legislation and the Local Planning Scheme

Service Level Change: No service level change

Sustainability Implications

➤ Asset Management Plan

Nil

➤ Long Term Financial Plan

Nil

➤ Workforce Plan

Nil

Financial Implications

\$500 in advertising costs are applicable.

Voting Requirements



Simple Majority



Absolute Majority

Officer's Recommendation

That the amendments to the draft Local Planning Policy 9 – Non Residential Uses within a Residence be adopted and advertised in accordance with clause 2.4.1 of the Local Planning Scheme No. 6 for a period of 14 days and the matter be referred to Council at the completion of the advertising period.

Resolution

Moved: Cr Blakers

Seconded: Cr Young

81548 That the amendments to the draft Local Planning Policy 9 – Non Residential Uses within a Residence be adopted for advertising purposes and advertised in accordance with clause 2.4.1 of the Local Planning Scheme No. 6 for a period of 14 days and the matter be referred to Council at the completion of the advertising period.

CARRIED 8/0

Reason

Council wished to specify that the Policy was being adopted for advertising purposes only with further consideration required prior to final adoption, as opposed to the Policy being adopted and therefore implemented whilst being advertised.

12.5 Local Planning Scheme No. 6 - Lots 45 & 46 Plimpton Road, Burracoppin - Proposed Omnibus Amendment Four – Town-site Rural

Development Services



Reporting Officer:	John Mitchell, EMDS
Author:	As above
Legislation:	Planning & Development Act 2005
File Reference:	LPS 6 Amendment 4
Disclosure of Interest:	Nil
Attachments:	Nil
Maps / Diagrams:	LPS 6 maps of Merredin Town-site and Burracoppin Town-site (Attachment 12.5A)

Purpose of Report



Executive Decision



Legislative Requirement

Background

The recent sale of the Burracoppin Hotel lot has led to a discovery that two lots in Plimpton Street, Burracoppin (Lots 45 & 46) are actually privately owned and should be zoned Town-site. They are currently zoned "Parks and Recreation".

Additionally, the general farming zoning areas within the town-sites of the Shire of Merredin e.g. south of O'Connor Street, Merredin and lots to the north of Nangeenan town-site, as an example, should be considered to be zoned rural residential or appropriately for the introduction of GRV against those properties. Many local governments have already commenced the process for rates and equal law enforcement reasons.

The development of the rural residential areas south of the town site of Merredin cannot be developed until an overlay development plan is put in place.

The recent floods in Burracoppin, which the EMDS has been advised are not uncommon, requires addressing from a planning perspective as Council will need to determine whether further development of land is to be permitted within the town site and under what conditions.

Comment

The purpose of this report is to seek Council input and support for the proposed amendments. Discussing each of these:

GRV RATING vs UV RATING

The use of the correct method of valuation ensures consistency and removes arguments of inequitable treatment. Additionally there are few examples where the land is still used for general farming purposes. The majority of rural land within the town-sites is used for residential purposes with a business operated from the same address, for example the larger lots within the town site of Nangeenan and Hines Hill. There are properties close to Merredin with two houses on them and paying less than \$1,000 per annum in rates. These properties enjoy the same benefits as properties within the town site including refuse collection. These subdivisions act as triggers to review the predominant use of the land which is no longer broadacre farming. Those properties within the town sites and shaded light green with or without a yellow border are the affected properties. Any decision to change the zoning or rating method requires consultation with the affected parties. No indicative costings and income proposals have been prepared.

The request from the Administration is in general terms and the list of properties has not been prepared. If Council supports the change in method of valuation then a detailed and complete report will be provided to Council.

In general terms the following numbers of properties may be affected: -

Burracoppin	19 properties	Hines Hill	27 properties
Nangeenan	14 properties	Muntadgin	15 properties
Merredin	>25 properties		

In each of the towns several assessments have been checked and UV2 – urban rural is applicable to rating.

As the majority of uses have been changed from broadacre farming to rural residential dwellings with small farm holdings, i.e. several animals and the like, a different zoning should be applied as general farming is no longer the predominant use. The exception may be Muntadgin where little development of the lots has occurred and the predominant use is broadacre farming.

The issue of correct zoning and use is not a financial consideration and any financial impost can be defended on basis of equity, current use, and openness and fairness of local government.

The documentation from the Department of Lands (VGO) details the required consultation and processes for changes to zoning and adoption processes.

LOTS 45 & 46 PLIMPTON STREET, BURACOPPIN

The lots are zoned “Parks & Recreation” and prohibit the construction of dwellings. The land is privately owned and should be zoned “Town site”. Currently no development of the land can occur and the error is a clerical error rather than a planning error.

BURRACOPPIN TOWNSITE – FLOODING

The recent floods have highlighted the need to have a development policy over the town site to ensure that future developments are not subject to flooding or damage caused by rising flood waters. The levies and storm water management systems installed on the Great Eastern Highway and in Plimpton Street are man-made and therefore any damage to a building can be subject to a civil and/or liability claim. Discussions have been held with the planning consultant who agrees that a “Development within Burracoppin Town site” Policy should be prepared and the recent flooding should be mapped and properly recorded. The Building Surveyor cannot approve new development until a policy is in place as liabilities through the issue of a building permit in debt the officer and the local government for natural life if a claim is successful.

OVERLAY DEVELOPMENT PLANS – MERREDIN TOWNSITE RURAL RESIDENTIAL ZONE

Development of the rural and rural residential area within the town-sites is subject to the preparation of an overlay development plan (ODP) and then a subdivision amendment plan prior to development commencing. Within Merredin the entire area must have an ODP before a subdivision application can be considered.

There are currently two persons seeking to consider subdivisional development (Lot 11 Abattoir Road, Merredin and Lot 104 O’Connor Street, Merredin) and this cannot be commenced until an ODP is prepared. The intent of the amendment will be to allow the area to be divided into smaller development areas which then permit interested parties to consider and commence development.

Policy Implications

Nil

Statutory Implications

Any amendment to the Local Planning Scheme is subject to a community consultation process as required by the Planning & Development Act 2005.

Any proposed changes to rating systems requires the processes of the Local Government Act 1995 and the Department of Local Government Policy – *Changing methods of valuation of land Number 2 Revised March 2012*.

The views of the public and affected persons would be sought.

Strategic Implications

Service Area: 3.3 Town Planning

Activities: Administration of Local Planning Scheme No. 6 and general enquiries

Link to Vision: Liveable

Link to Strategic Priorities: Town enhancement

Service Level: As determined by legislation and the Local Planning Scheme

Service Level Change: Nil

Sustainability Implications

➤ [Asset Management Plan](#)

Not referenced

➤ Long Term Financial Plan

Under Forecasts, it stated that “Council has no plans to create any new specified area rates over the life of this plan”.

➤ Workforce Plan

Not referenced

Financial Implications

Financial implications have not been addressed at this stage. If Council consents to the proposed changes then a detailed report will be prepared.

Voting Requirements



Simple Majority



Absolute Majority

Officer's Recommendation / Resolution

Moved: Cr Young

Seconded: Cr Anderson

81549

That the proposed amendments comprising appropriate zoning of larger lots within town sites from rural to rural residential or similar, rezoning Lots 45 and 46 Plimpton Street Burracoppin, to preparation of a policy of development within the Burracoppin town site and for smaller defined areas for Outline Development Plans to the Local Planning Scheme No. 6 be consented to and the Administration prepare the required documentation for Council prior to further consideration.

CARRIED 8/0

J Mitchell, EMDS, left the meeting at 3.36pm and did not return.

13. Officer's Reports - Engineering Services

13.1 Application for Headstone – Merredin Cemetery

Engineering Services



Reporting Officer:	Kevin Paust, EMES
Author:	Leticia Richards, Senior Finance Officer; Vanessa Green, EA to CEO
Legislation:	Local Government Act 1995; Cemeteries Act 1986; Cemeteries Local Law
File Reference:	PH/06/4
Disclosure of Interest:	Nil
Attachments:	Grave Photos
Maps / Diagrams:	Nil

Purpose of Report

Executive Decision

Legislative Requirement

Background

In 2008 an application was received from the father and stepmother of a stillborn baby, who died in 1969 and is buried at Merredin Cemetery, to erect a memorial on the baby's grave. Subsequently, 4 weeks later, the baby's mother also wished to make an application to erect a memorial on the grave as she was not happy with the father and stepmother's proposed memorial.

At the time, both applicants were advised that decisions on the type of memorial to be placed on the grave were a family matter and that it should be resolved between both parties before an application would be accepted.

No further application was received from either party until March 2015 when the mother contacted the Administration after discovering the father and stepmother had erected a memorial on the grave, of which she did not approve. Permission to erect the memorial was not obtained from Council. An application was received from the mother for a memorial to be placed on the grave.

At the same time, correspondence was sent to the father and stepmother advising the memorial is in breach of the Act and Council's Cemeteries Local Law, specifically that a memorial cannot be placed in the cemetery without the permission of the Board. A separate application has since been received.

Comment

Photos of the grave as it exists currently are included at [Attachment 13.1A](#). An example of the mother's proposed memorial is included in [Attachment 13.1B](#).

It is understood that neither party will liaise with the other on this matter.

Council has a number of options:

1. request the permanent removal of the current memorial which is not replaced with another memorial; or
2. accept the father's application for the current memorial; or
3. accept the application for the mother's memorial with the removal of the current memorial; or
4. accept both applications with each memorial being placed either side by side at the head of the grave, at each end of the grave, or at any other suitable place on the grave.

[Attachment 13.1C](#) provides an example of the form for the mother's memorial. Given the type of memorial it may be possible for this memorial to be placed at the foot of the grave with the father's memorial remaining in situ. Another alternative could be to move the father's memorial slightly to either side of the grave and placing the mother's memorial next to it i.e. 2 memorials at the head of the grave.

Policy Implications

Nil

Statutory Implications

Section 31 of the Cemeteries Act 1986 states:

“31. Removal or alteration of unauthorised memorial

- (1) *If a memorial in a cemetery is placed or erected or altered without the permission of the Board or, although placed, erected or altered with such permission, is placed, erected or altered contrary to the local laws or by-laws or other requirements or conditions of the permission of the Board, the Board may give a written notice to the holder of the right of burial or other person who has caused the memorial to be so placed, erected or altered requiring that holder or other person within 28 days from receiving the notice to remove the memorial from the cemetery or to alter it in the manner specified in the notice to the satisfaction of the Board.*

- (2) *If the holder of a right of burial or other person to whom a notice is given under subsection (1) refuses to or otherwise fails to comply with the terms of the notice, the Board may remove or alter the memorial and may recover from that holder of a right of burial or other person the costs of the removal or alteration as a debt in a court of competent jurisdiction.”*

Where reference is made to “the Board” the implication is upon Council.

Strategic Implications

Service Area: 3.6 Local Law Administration

Activities: Cemeteries

Link to Vision: Liveable

Link to Strategic Priorities: Nil

Service Level: Nil

Service Level Change: Nil

Sustainability Implications

- [Asset Management Plan](#)

Nil

- [Long Term Financial Plan](#)

Nil

- [Workforce Plan](#)

Nil

Financial Implications

The fee applicable for the monumental work is \$61. While cheques have been received from both parties for this amount, neither has been cashed pending resolution of the matter.

Voting Requirements



Simple Majority



Absolute Majority

Officer's Recommendation / Resolution

Moved: Cr Young

Seconded: Cr Blakers

That the memorial applications for the grave of Kelly Bessell be approved, with both parties being advised that the current memorial is to remain insitu with the memorial for the mother to be placed at the foot of the grave.

LOST 8/0

Resolution

Moved: Cr Flockart

Seconded: Cr Young

81550 That the memorial applications for the grave of Kelly Bessell be approved, with both parties being advised that both headstones are to be placed at the head of the grave, and if that cannot be agreed to, that no headstone be placed on the grave, with the costs for the installation of both headstones to be borne by the applicants.

CARRIED 8/0

Reason

Council believed both memorials should have equal standing in relation to placement on the grave.

14. Officer's Reports – Corporate and Community Services

14.1 List of Accounts Paid

Corporate Services



Responsible Officer:	David Burt, EMCS
Author:	As above
Legislation:	Local Government Act 1995 and Local Government (Financial Management) Regulations 1996
File Reference:	Nil
Disclosure of Interest:	Nil
Attachments:	List of Accounts Paid
Maps / Diagrams:	Nil

Purpose of Report



Executive Decision



Legislative Requirement

Background

The attached List of Accounts Paid ([Attachment 14.1A](#)) during the month under Delegated Authority is provided for Council's information.

Comment

Nil

Policy Implications

As outlined in the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996.

Statutory Implications

As outlined in the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996.

Strategic Implications

Nil

Sustainability Implications

- Asset Management Plan

Nil

- Long Term Financial Plan

Nil

- Workforce Plan

Nil

Financial Implications

All liabilities settled have been in accordance with the Annual Budget provisions. It should be noted that outstanding Creditors total \$72,531.76.

Voting Requirements



Simple Majority



Absolute Majority

Officer's Recommendation

That the schedule of accounts paid as listed, covering cheques, EFT's, bank charges, directly debited payments and wages, as numbered and totalling \$1,231,313.91 from Council's Municipal Fund Bank Account and \$1,131.18 from Council's Trust Account be received.

Resolution

Moved: Cr Young

Seconded: Cr Blakers

- 81551** That the schedule of accounts paid as listed, covering cheques, EFT's, bank charges, directly debited payments and wages, as numbered and totalling \$1,231,313.91 from Council's Municipal Fund Bank Account, with the exception of Cheque Number 24007, and \$1,131.18 from Council's Trust Account be received.

CARRIED 8/0

Reason

Council did not authorise the payment of Cheque Number 24007. The Administration has taken steps to have the amount reimbursed.

14.2 Monthly Finance Report

Corporate Services



Responsible Officer:	David Burt, EMCS
Author:	As above
Legislation:	Local Government Act 1995 and Local Government (Financial Management) Regulations 1996
File Reference:	Nil
Disclosure of Interest:	Nil
Attachments:	Monthly Finance Report
Maps / Diagrams:	Nil

Purpose of Report

Executive Decision

Legislative Requirement

Background

The Monthly Finance Report is attached for Council's information ([Attachment 14.2A](#)).

Comment

Revenue and expenditure to 31 March 2015 is consistent with Council's adopted 2014/15 Budget and adopted Budget Review to 28 February 2015.

No material impact to Council's reviewed financial position is envisaged.

Policy Implications

As outlined in the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996.

Statutory Implications

As outlined in the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996.

Strategic Implications

Service Area: 5.3 - Governance and Corporate Services
Activities: Finance and Asset Management
Link to Vision: Developing
Link to Strategic Priorities: Civic Leadership
Service Level: Financial management meets all legislated requirements
Service Level Change: No service level change

Sustainability Implications

➤ Asset Management Plan

Nil

➤ Long Term Financial Plan

Compliance with the Local Government (Administration) Regulations 1996 and to also give Council some direction in regards to its management of finance over an extended period of time.

➤ Workforce Plan

Nil

Financial Implications

As outlined in [Attachment 14.2A](#).

Voting Requirements

Simple Majority

Absolute Majority

Officer's Recommendation / Resolution

Moved: Cr Willis

Seconded: Cr Anderson

81552 That the Monthly Finance Report for March 2015 be received.

**CARRIED 8/0
ABSOLUTE MAJORITY**

Councillor Anderson declared an Impartiality Interest in Recommendation 4 of this Agenda Item and left the meeting at 3.55pm.

Council chose to consider the Officer's Recommendations separately therefore Councillor Anderson re-entered the meeting at 3.57pm.

14.3 Community Funding Applications for 2015/16 Budget Consideration

Community Services



Reporting Officer:	Rebecca McCall, DCEO
Author:	As above
Legislation:	Local Government Act 1995
File Reference:	Shire of Merredin Policy Manual - 3.19 Community Funding
Disclosure of Interest:	Member of Merredin Women's Hockey Club
Attachments:	Applications Received & Evaluation Table
Maps / Diagrams:	Nil

Purpose of Report

Executive Decision



Legislative Requirement

Background

Council often receives requests for funding from local groups for a variety of projects. Council seeks to support these groups and in doing so acknowledges the contribution made by local volunteers and not-for-profit groups to the cultural, economic and social fabric of our community.

As a consequence, Council adopted Policy 3.19 Community Funding at its March 2012 meeting (CMRef 30277) which coordinates Council's response to community requests for financial support. It also ensures that Shire funding resources are allocated in a way that is transparent, compliant and equitable and that funded projects further the aims and objectives of the Shire and represent responsible use of public monies.

The aims of the Shire of Merredin's Community Funding Program are:

1. to encourage the development of services, facilities and events that meet identified community needs;
2. to promote active participation of local residents in community initiatives and the development of skills, knowledge and opportunities;

3. to provide assistance to the community to develop initiatives and services that support the Shire of Merredin's own objectives; and
4. to enhance the image of the Shire of Merredin within the community.

The following groups are eligible for funding support:

1. incorporated non-for-profit organisations based within the Shire of Merredin;
2. incorporated non-for-profit organisations undertaking projects for the benefit of the Shire of Merredin's residents and whose primary aim is the improvement of the quality of life of the community; and
3. non-incorporated community groups under the auspices of an incorporated organisation.

Comment

The Shire advertised in the Merredin Mercury (11 February 2015 edition) for expressions of interest from not-for-profit, incorporated community groups and organisations with project and program funding needs which will be considered by Council when developing the 2015/16 Budget. The following applications ([Attachment 14.3A](#)) were received:

Organisation	Project	Amount Requested \$	Recommended Support \$
Western Reptile Rescue	Stay Snake Smart	\$933	\$500
Merredin Community Resource Centre	Coordination and Hosting of 4 Community Events	\$7,052	\$1,000
Merredin Museum & Historical Society	Plans to cover rolling stock	\$1,672	\$1,672
Merredin Museum & Historical Society	Upgrade reticulations	\$3,993	Include in operational budget
Merredin Women's Hockey Club	New training equipment	\$500	\$0
MADCAPS	Upgrade babies room, outdoor area & general furniture	\$10,000	Up to \$2,500
TOTAL			\$5,672

The evaluation spreadsheet is attached for Council's perusal ([Attachment 14.3B](#)).

Policy Implications

Shire of Merredin Policy Manual - 3.19 Community Funding

Statutory Implications

As outlined in the Local Government Act 1995 and Financial Management Regulations.

Strategic Implications

Western Reptile Rescue Inc – Stay Snake Smart

Service Area: 2.7 Natural Resource Management

Activities: Providing support to related community groups

Link to Vision: Naturally Resourceful

Link to Strategic Priorities: Natural Resource Management

Service Level: Provide support to community groups on request

Service Level Change: Nil

Merredin Community Resource Centre Incorporated – Community events

Service Area: 4.1 Community Services

Activities: Providing support to related community groups

Link to Vision: Community Spirit, Inclusive, Liveable

Link to Strategic Priorities: Community involvement and support – Events and Activities

Service Level: Calendar of events – Senior and Australia Day listed

Service Level Change: Develop partnerships to better align resources in delivering the community's vision

Merredin Museum & Historical Society – Plans for cover of rolling stock

Service Area: 4.1 Community Services

Activities: Heritage and Culture

Link to Vision: Community Spirit, Inclusive, Liveable

Link to Strategic Priorities: Key assets – land and buildings

Service Level: Support community groups

Service Level Change: Develop partnerships to better align resources in delivering the community's vision

Merredin Women's Hockey Club – New training equipment

Service Area: 4.1 Community Services

Activities: Providing support to related community groups

Link to Vision: Community Spirit, Inclusive, Liveable

Link to Strategic Priorities: Community involvement and support

Service Level: Support community groups

Service Level Change: Develop partnerships to better align resources in delivering the community's vision

MADCAPS

Service Area: 4.1 Community Services

Activities: Providing support to related community groups

Link to Vision: Community Spirit, Inclusive, Liveable

Link to Strategic Priorities: Community involvement and support

Service Level: Support community groups

Service Level Change: Develop partnerships to better align resources in delivering the community's vision

Sustainability Implications

➤ **Asset Management Plan**

Western Reptile Rescue

There are no implications to the Asset Management Plan.

Merredin Museum & Historical Society – Plans for cover of rolling stock

The Museum is located on Reserve 10359 and is identified as Parent Asset Number 2019. The Asset Management Plan identifies renewal of the asset in terms of minimal maintenance. No projects for upgrades have been included. Maintenance of the new infrastructure will be the responsibility of the Merredin Museum and Historical Society. A five year maintenance program will need to be provided to Council within six months of receiving the funds. There is a current MoU with the Shire of Merredin.

Merredin Museum & Historical Society – Upgrade of reticulation

The Museum is located on Reserve 10359 and is identified as Parent Asset Number 2019. The Asset Management Plan identifies renewal of the asset in terms of minimal maintenance. The renewal and maintenance of the reticulation system is the responsibility of the Shire of Merredin and should be considered as an operational matter in terms of budgeting for the project.

Merredin Community Resource Centre

There are no implications to the Asset Management Plan.

Merredin Women's Hockey Club

There are no implications to the Asset Management Plan.

MADCAPS

The childcare facility is located on Kitchener Road, Merredin. The premises is not owned or managed by the Shire of Merredin.

➤ **Long Term Financial Plan**

An allocation of \$15,000 per annum is included in the Long Term Financial Plan to support annual community budget submissions.

➤ **Workforce Plan**

No outlined implications to the Workforce Plan.

Financial Implications

A provision of \$5,672 to be included in the 2015/16 Budget at Account E041170 – Public Relations and Donations for the following organisations and amounts:

1. Western Reptile Rescue - \$500
2. Merredin Community Resource Centre – up to \$1,000
3. Merredin Museum & Historical Society - \$1,672
4. MADCAPS – up to \$2,500

Voting Requirements

Simple Majority

Absolute Majority

Officer's Recommendation

That Council provide financial support to the following community projects, being a cash allocation of \$5,672 in the 2015/16 Budget, for the following amounts and under the following conditions:

1. Western Reptile Rescue:
 - a. The funds are utilised to showcase programs at schools within the Shire of Merredin.
 - b. Funding amount \$500.
2. Merredin Community Resource Centre:
 - a. Acknowledges the support provided by the Shire of Merredin in all promotional material; and
 - b. Provides a planning brief to Council for each event six weeks prior to each event.
 - c. Funding amount up to \$1,000 on a matching basis for the Thank a Volunteer function.
3. Merredin Museum & Historical Society:
 1. Consults with the Shire of Merredin to ensure relevant planning and building approvals are adhered to;
 2. That the ongoing maintenance of the new infrastructure is the responsibility of the Merredin Museum and Historical Society; and
 3. Provides to Council a five year maintenance program for the new infrastructure within six months of receiving funds.
 4. Funding amount \$1,672.
4. Merredin and Districts Childcare and Play School:
 1. Funds are available upon receiving a copy of the audited project costs.
 2. Funding amount up to \$2,500.

Note: the above successful applicants will be required to provide an audited statement of income and expenditure.

Resolution

Moved: Cr Young

Seconded: Cr Blakers

81553 That Council provide financial support of \$500 to Western Reptile Rescue in the 2015/16 Budget on the conditions that:

1. the funds are utilised to showcase programs at schools within the Shire of Merredin; and
2. an audited statement of income and expenditure is provided to Council at the completion of the project.

**CARRIED 8/0
ABSOLUTE MAJORITY**

Resolution

Moved: Cr Hayes-Thompson

Seconded: Cr Anderson

81554 That Council provide financial support of up to \$1,000 on a matching basis for the Thank a Volunteer function to the Merredin Community Resource Centre in the 2015/16 Budget on the conditions that the Merredin Community Resource Centre:

1. acknowledges the support provided by the Shire of Merredin in all promotional material;
2. provides a planning brief to Council for the event six weeks prior to the event; and
3. provides an audited statement of income and expenditure to Council at the completion of the project.

**CARRIED 6/2
ABSOLUTE MAJORITY**

Resolution

Moved: Cr Young

Seconded: Cr Anderson

81555 That Council provide financial support of \$1,672 to the Merredin Museum and Historical Society in the 2015/16 Budget on the conditions that the Merredin Museum and Historical Society:

1. consults with the Shire of Merredin to ensure relevant planning and building approvals are adhered to;
2. takes full responsibility for the ongoing maintenance of the new infrastructure;
3. provides to Council a five year maintenance program for the new infrastructure within six months of receiving funds; and
4. provides an audited statement of income and expenditure to Council at the completion of the project.

**CARRIED 8/0
ABSOLUTE MAJORITY**

Councillor Anderson left the meeting at 4.09pm.

Resolution

Moved: Cr Young

Seconded: Cr Blakers

81556 That Council provide financial support of up to \$2,500 to the Merredin and Districts Childcare and Play School in the 2015/16 Budget on the conditions that:

1. the funds are available on receiving a copy of the audited project costs; and
2. an audited statement of income and expenditure is provided to Council at the completion of the project.

**CARRIED 7/0
ABSOLUTE MAJORITY**

Councillor Anderson entered the meeting at 4.12pm.

14.4 Equal Employment Opportunity Management Plan 2015-2017

Corporate Services



Reporting Officer:	Rebecca McCall, Deputy Chief Executive Officer
Author:	As above
Legislation:	Equal Opportunity Act 1984
File Reference:	P/9
Disclosure of Interest:	Nil
Attachments:	Shire of Merredin Equal Employment Opportunity Management Plan 2015-2017
Maps / Diagrams:	Nil

Purpose of Report



Executive Decision



Legislative Requirement

Background

The Shire of Merredin is committed to the development of a culture that is supportive of employment equity and diversity, a workplace that is free from discrimination or harassment, and where people are treated on the basis of merit.

The Shire of Merredin will, through the Equal Employment Opportunity (EEO) Management Plan, facilitate the identification and removal of barriers, whilst promoting policies and procedures that reflect and respect the diversity of the community.

The purpose of the Shire's EEO Management Plan ([Attachment 14.4A](#)) is to address the requirements for Local Government entities in accordance with Section 145(2)(a-h) of the Equal Opportunity Act 1984. These requirements state that the Shire is to develop EEO and Diversity goals and strategies in key areas to eliminate discrimination in the workplace.

Comment

This EEO Management Plan has identified five key areas to EEO principles and compliance:

1. Policies and Procedures
2. Communication and Awareness
3. Training & Development
4. Harassment and Grievance Procedures
5. Implementation and Evaluation

These EEO key areas will provide Council with a strategy and mechanism to measure the progress in achieving EEO goals.

Policy Implications

Policy 2.19 – Discrimination, Bullying and Harassment.

Statutory Implications

Equal Opportunity Act 1984, Sections 145(2)(a)-(h).

Strategic Implications

Service Area: 5.2 Strategic Advice, General Management & Governance

Activities: Compliance

Link to Vision: Developing

Link to Strategic Priorities: Civic leadership

Service Level: Compliance return submitted

Service Level Change: No service level change

Sustainability Implications

➤ Asset Management Plan

No implications identified.

➤ Long Term Financial Plan

No implications identified.

➤ Workforce Plan

Identified actions and performance indicators are reflected in the Workforce Plan.

Financial Implications

The annual budget reflects an allocation for staff training. No additional funds are required to fulfil identified actions.

Voting Requirements



Simple Majority



Absolute Majority

Officer's Recommendation / Resolution

Moved: Cr Young

Seconded: Cr Blakers

81557 That the Shire of Merredin Equal Employment Opportunity Management Plan 2015-2017 be adopted.

**CARRIED 8/0
ABSOLUTE MAJORITY**

15. Officer's Reports – Administration

15.1 CEACA – Draft Constitution of Incorporated Body

Administration



Reporting Officer:	Greg Powell, CEO
Author:	Helen Westcott, Executive Officer WEROC; Vanessa Green, EA to CEO
Legislation:	Incorporations Act 1984; Local Government Act 1995
File Reference:	GR/09/13
Disclosure of Interest:	Nil
Attachments:	Draft Constitution for CEACA Inc
Maps / Diagrams:	Nil

Purpose of Report



Executive Decision



Legislative Requirement

Background

CEACA was established following discussions at the 2011 Central East Country Local Government Planning Forum held in Kellerberrin. The purpose of CEACA was to develop a holistic regional solution to allow ageing residents to remain in the region for as long as possible, within the context of State and Federal Government policy initiatives.

CEACA's membership includes the 11 Councils from the central east portion of the WA Wheatbelt – the Shires of Bruce Rock, Kellerberrin, Koorda, Merredin, Mt Marshall, Mukinbudin, Nungarin, Trayning, Westonia, Wyalkatchem and Yilgarn.

With funding from the 11 Councils, Regional Development Australia Wheatbelt and the Wheatbelt Development Commission, Verso Consulting was engaged to undertake an aged care needs study for the region.

One of the study's major findings was the need for universally designed independent housing units that would allow residents to remain within their communities (and by extension) the region for as long as possible.

In addition to their role as advocate for improving service delivery for the aged within their communities, CEACA's Member Councils also saw they had a role in the construction of independent living units for the aged.

Since the release of the Verso Report CEACA has worked on establishing the need for universally designed houses through a needs analysis across each of the 11 Councils and developing a business case for funding to assist CEACA's membership in the construction of the houses to meet this identified need.

Access Housing has been engaged by CEACA to assist in development of a business case for funding from the State Government through its Growing the South Initiative. In the first instance funding is being sought for land assembly and servicing, with CEACA's Member Councils resolving as follows at a meeting on 26 February 2015:

RESOLUTION: Moved: Cr Truran

Seconded: Mr Burton

- 1. That the 11 Member Councils of CEACA approve the business case for the CEACA Seniors Housing Project – Stage One Land Assembly and Servicing as prepared by Access Housing and authorise its submission to the Department of Regional Development.*
- 2. That the 11 Member Councils of CEACA agree that the Shire of Merredin be the banker for the CEACA Seniors Housing Project – Stage One Land Assembly and Servicing project.*

CARRIED

The need for a governance model for the CEACA Aged Housing Project has also been under consideration for some time. At a CEACA meeting held 16 March 2015 a number of decisions around the development of a governance model were taken with CEACA resolving as follows:

RESOLUTION: Moved: Mr Griffiths

Seconded: Cr O'Connell

That Member Councils of the Central East Aged Care Alliance (CEACA) approve the establishment of an incorporated body for the purpose of undertaking the CEACA Aged Care Housing Project.

CARRIED

RESOLUTION: Moved: Cr Truran

Seconded: Mr Mollenoyux

That the membership of the incorporated body include one representative nominated by each CEACA Member Council.

CARRIED

RESOLUTION: Moved: Cr Davies

Seconded: Cr Breakell

That the Wheatbelt Communities Inc Constitution be used as the basis to form the constitution of the new incorporated body.

CARRIED

RESOLUTION: Moved: Cr Strange

Seconded: Cr Davies

That a working group comprising Mr Darren Mollenoyux, CEO Shire of Bruce Rock, Mr David Burton, CEO Shire of Koorda, Mr Greg Powell, CEO Shire of Merredin and Mr Ian McCabe, CEO Shire of Wyalkatchem, be established and charge with the task of finalising a draft constitution prior to seeking legal advice on the draft constitution.

CARRIED

RESOLUTION: Moved: Cr Truran

Seconded: Cr Shadbolt

That the draft constitution be presented to Member Councils for consideration at their ordinary April Council Meeting for endorsement.

CARRIED

By consensus it was also agreed that:

- 1. David Burton and Ian McCabe would review the Wheatbelt Communities Constitution as a starting point to preparing a draft constitution for the new incorporated body;*
- 2. The WE-ROC Executive Officer would provide executive support to the working group as it prepared the draft constitution; and*
- 3. Member Councils would provide their respective agenda closing dates to the WE-ROC Executive Officer in order that an agenda item for use by all Councils for consideration at their April round of meetings can be prepared.*

A draft constitution was presented to Member Councils at a CEACA Meeting held Thursday 2 April 2015 with CEACA resolving as follows:

RESOLUTION: Moved: Mr Powell

Seconded: Mr Griffiths

That:

- 1. The 11 Councils of the Central East Aged Care Alliance endorse the circulated draft constitution for the purpose of creating an incorporated entity for the Central East Aged Care Alliance housing project; and*
- 2. Should any further minor corrections to the circulated draft constitution be required, corrections must be provided to the WE-ROC Executive Officer no later than close of business on Tuesday 7 April 2015 in order for the draft constitution to be finalised and circulated to all CEACA's Member Councils for endorsement at the April round of ordinary Council meetings.*

CARRIED

Comment

A copy of the revised draft constitution is presented for endorsement ([Attachment 15.1A](#)).

Council should also give consideration as to who it wishes to represent it on the incorporated body's Management Committee noting that there will be only one member from the each of CEACA's membership. It may also be prudent to consider the appointment of a deputy.

Policy Implications

Nil

Statutory Implications

The Incorporations Act 1984 is applicable.

Strategic Implications

Service Area: 4.1 Community Development

Activities: Aged care and accommodation

Link to Vision: Community Spirit; Inclusive; Liveable

Link to Strategic Priorities: Community involvement/support; Regional collaboration; Key assets – land and buildings

Service Level: Aged Care – currently developing an “Aged Care Strategy” with 10 Councils

Service Level Change: Aged Care – new independent living units to be constructed across the region with State and Commonwealth funding

Sustainability Implications

➤ Asset Management Plan

Ownership in the long term of the asset is yet to be resolved but it is assumed that CEACA Inc may be the vehicle in the long term.

➤ Long Term Financial Plan

Nil

➤ Workforce Plan

Nil

Financial Implications

Nil

Voting Requirements



Simple Majority



Absolute Majority

Officer's Recommendation

That the Shire of Merredin:

1. endorse the draft constitution for Central East Aged Care Alliance Inc as presented;
2. advise the Executive Officer of the Wheatbelt East Regional Organisation of Councils of its endorsement of the draft constitution for Central East Aged Care Alliance Inc in order that further work leading to the establishment of Central East Aged Care Alliance Inc can be undertaken;
3. give consideration to the membership on the incorporated body's Management Committee.

Resolution

Moved: Cr Blakers

Seconded: Cr Young

81558

That the Shire of Merredin:

- 1. endorse the draft constitution for Central East Aged Care Alliance Inc as presented;**
- 2. advise the Executive Officer of the Wheatbelt East Regional Organisation of Councils of its endorsement of the draft constitution for Central East Aged Care Alliance Inc in order that further work leading to the establishment of Central East Aged Care Alliance Inc can be undertaken; and**
- 3. nominate Councillor Hooper as the Shire of Merredin's representative on the incorporated body's Management Committee, with the Chief Executive Officer nominated as the deputy.**

CARRIED 8/0

16.	Motions of which Previous Notice has been given
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Nil

17.	Questions by Members of which Due Notice has been given
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Nil

18.	Urgent Business Approved by the Person Presiding or by Decision
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Nil

19.	Matters Behind Closed Doors
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Nil

20.	Closure
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There being no further business the President thanked all those in attendance and declared the meeting closed at 4.24pm.