



SHIRE OF  
**MERREDIN**  
INNOVATING THE WHEATBELT

# AGENDA

## Annual Electors Meeting

To be held in Council Chambers  
Corner King & Barrack Street's, Merredin  
Tuesday, 23 January 2024  
Commencing 6.00pm





<b>Common Acronyms Used in this Document</b>	
CBP	Corporate Business Plan
CEACA	Central East Accommodation & Care Alliance Inc
CEO	Chief Executive Officer
CSP	Community Strategic Plan
CWVC	Central Wheatbelt Visitors Centre
EMS&C	Executive Manager Strategy and Community
EO	Executive Officer
EMCS	Executive Manager of Corporate Services
EMDS	Executive Manager of Development Services
EMES	Executive Manager of Engineering Services
GECZ	Great Eastern Country Zone
GO	Governance Officer
LGIS	Local Government Insurance Services
LPS	Local Planning Scheme
MCO	Media and Communications Officer
MoU	Memorandum of Understanding
MP	Manager of Projects
MRCLC	Merredin Regional Community and Leisure Centre



## Shire of Merredin Annual Electors Meeting

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## **ELECTORS' GENERAL MEETING PROCEDURES**

The following provides an overview of the legislative provisions governing the format and procedure for the Annual Meeting of Electors.

### ***Prepare Annual Report***

The *Local Government Act 1995* ("the Act") requires that the Local Government is to prepare an Annual Report (Section 5.53), accept the Annual Report (Section 5.54), advertise its availability to the public (Section 5.55) and hold an Annual Meeting of Electors within 56 days of accepting the Annual Report (Section 5.27).

### ***Matters for discussion at the Annual Meeting of Electors***

In accordance with section 5.27(3) of the Act and regulation 15 of the *Local Government (Administration) Regulations 1996* ("the Regulations") the matters to be discussed at the Annual Meeting of Electors are firstly the contents of the Annual Report for the previous financial year and then any other general business.

### ***President to preside at the Annual Meeting of Electors***

Section 5.30 of the Act stipulates that the President (or if not available, the Deputy President) is to preside at an Electors Meeting.

### ***Voting at the Annual Meeting of Electors***

Regulation 17 of the Regulations outlines the voting provisions at an Electors Meeting as follows:

1. Each elector at the meeting is entitled to one vote on each matter to be decided, but does not have to vote;
2. All decisions are to be made by a simple majority vote; and
3. Voting is to be conducted so that no voter's vote is secret.

### ***Procedure at the Annual Meeting of Electors***

Regulation 18 of the Regulations states that the procedure at an Annual Meeting of Electors is to be determined by the person presiding (President or Deputy President) at the meeting.

### ***Decisions made at an Annual Meeting of Electors***

In accordance with Section 5.33 of the Act, all decisions made at an Annual Meeting of Electors are to be considered at the next Ordinary Meeting of Council or, if that is not practicable:

1. At the first Ordinary Meeting of Council after that meeting; or
2. At a Special Meeting called for that purpose.

If, at a Meeting of the Council, a Local Government makes a decision in response to a decision made at an Annual Meeting of Electors, the reasons for the decision are to be recorded in the Minutes of the Council Meeting.

### ***Definition of Elector***

An Elector is defined under the Act as a person who is eligible to vote in an election of the Shire of Merredin.

### ***Speaking at Electors Meetings***

When addressing the Meeting, electors are asked to step up to the lectern and state their name and address for minute taking purposes. Electors will also be asked to complete the Question Submission form and return it to the Shire's governance staff.

Shire of Merredin  
Annual Electors Meeting  
6:00pm Tuesday, 23 January 2024



**1. Official Opening**

**2. Record of Attendance / Apologies and Leave of Absence**

**Councillors:**

Cr M McKenzie	President
Cr R Manning	Deputy President
Cr B Anderson	
Cr H Billing	
Cr D Crook	
Cr M Simmonds	
Cr P Van Der Merwe	

**Staff:**

C Brindley-Mullen	A/CEO
L Boehme	EMCS
A Tawfik	EMES
P Zenni	EMDS
M Wyatt	EO

**Members of the Public:**

**Apologies:** L Clack, CEO

**Approved Leave of Absence:**

**3. Confirmation of Minutes of Previous Meetings**

3.1 Annual Electors Meeting held on 24 January 2023.  
Attachment 3.1A

**Voting Requirements**



Simple Majority



Absolute Majority

**Officers Recommendation**

**That the Minutes of the Annual Electors Meeting held on 24 January 2023 be confirmed as a true and accurate record of proceedings.**

## 4. 2022/23 Annual Report

### 4.1 2022/23 Annual Report Attachment 4.1A

#### Voting Requirements

Simple Majority

Absolute Majority

#### Officers Recommendation

**That the Annual Report, as presented in Attachment 4.1A, for the financial year ended 30 June 2023 be received.**

## 5. General Business

In accordance with Section 5.27 of the *Local Government Act 1995*, and Regulation 15 of the *Local Government (Administration) Regulations 1996*, electors present at the Annual General Meeting of Electors are invited to raise any items of general business for discussion, this includes any questions from the general public.

The following questions have been submitted prior to the commencement of the Annual Electors Meeting. A response will be provided during the meeting and in the minutes.

### Mr Spike Jones of Merredin

I asked the Shire for years for a large wheat sheaf as a tourist attraction for our town, possibly built by the Men's Shed, roughly as high as a Western Power pole, is there any update on this?

### Mr Spike Jones of Merredin

Is it possible for the Shire to install a pathway to the cemetery so people walking, and on gophers can visit loved ones?

## 6. Closure

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