



SHIRE OF  
**MERREDIN**  
INNOVATING THE WHEATBELT

# MINUTES

## Special Council Meeting

To be held in Council Chambers  
Corner King & Barrack Street's, Merredin  
Tuesday, 2 August 2022  
Commencing 5.30pm



<b>Common Acronyms Used in this Document</b>	
CBP	Corporate Business Plan
CEACA	Central East Accommodation & Care Alliance Inc
CEO	Chief Executive Officer
CSP	Community Strategic Plan
CWVC	Central Wheatbelt Visitors Centre
DCEO	Deputy Chief Executive Officer
EA	Executive Assistant to CEO
EMCS	Executive Manager of Corporate Services
EMDS	Executive Manager of Development Services
EMES	Executive Manager of Engineering Services
ES	Executive Support Officer
GECZ	Great Eastern Country Zone
GO	Governance Officer
LGIS	Local Government Insurance Services
LPS	Local Planning Scheme
MCO	Media and Communications Officer
MoU	Memorandum of Understanding
MP	Manager of Projects
MRCLC	Merredin Regional Community and Leisure Centre
SRP	Strategic Resource Plan



## Shire of Merredin Special Council Meeting

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Shire of Merredin  
Special Council Meeting  
5:30pm Tuesday, 2 August 2022



## 1. Official Opening

The President acknowledged the Traditional Owners of the land on which we meet today, the Njaki Njaki people of the Nyoongar Nation and paid his respects to Elders past, present and emerging. The President then welcomed those in attendance and declared the meeting open at 5:35pm.

## 2. Record of Attendance / Apologies and Leave of Absence

### Councillors:

Cr M McKenzie	President
Cr L Boehme	Deputy President
Cr R Billing	
Cr C Crook	Via Zoom
Cr J Flockart	
Cr R Manning	
Cr P Patroni	
Cr M Simmonds	
Cr P Van Der Merwe	

### Staff:

L Mellor	A/CEO
P Zenni	EMDS
D Hay-Hendry	A/EMES
M Wyatt	EA/ES
O Mellor	GO

**Members of the Public:** N McGregor, G Crees, S Gregory

**Apologies:** L Clack CEO, C Townsend, A/DCEO

**Approved Leave of Absence:** Nil

## 3. Public Question Time

The following questions were submitted without notice, by N McGregor, Korbel 6415 at the Special Council Meeting held Tuesday 2 August 2022. Some additional information has been added by the Administration to clarify and correct the verbal answers provided at the time.

**Q1: “My question is how do we improve communication between the Sports Council, the Shire of Merredin Executive and Council?”**

*A: The Shire President advised Mr McGregor that he was invited to a number of Sports Council meetings last year and attended on behalf of Shire Council. Since November 2021,*

*he has not been invited to a meeting and was not aware of any meetings that have occurred. The Shire President advised that he is more than happy to go to Sports Council meetings.*

**Q2: “What structure can we look towards so we can communicate clearly? Considering we have a meeting once a month, would it be too onerous to have a Shire Executive for example, the Deputy CEO and a Council representative to attend each meeting?”**

*A: The Shire President advised that from an Executive perspective, it would be the CEO’s decision who would be appropriate to attend these meetings. The Shire President advised that from a Council perspective, he would be more than happy to attend.*

*The A/CEO advised that the Shire is looking at a full review of the management model and as part of that, there will be community consultation. Through that process, the Shire anticipates a structure for communication will be developed.*

**Q3: “When would the management review happen?”**

*A: This will commence in 2022 and be complete in early 2023.*

**Q4: “Does Belgravia’s contract end in March 2023?”**

*A: July 2023, with an option to extend until October 2023.*

**Q5: “When will the Shire renew the last contract, will it be the middle of this year?”**

*A: The Acting CEO took this question on notice.*

*A: The contract will be considered as part of the Management Review. The current contract expires in July 2023, with an option to extend until October 2023.*

**Q6: “Has their contract been extended?”**

*A: Council endorsed a five-year extension which ends in July 2023, with an option to extend until October 2023. There are no further extensions available under that contract without re-tendering.*

**Q7: “I want to know is there enough time for a thorough process and for us to bring it back to you to flesh out. If not a Belgravia model, then what is the next model?”**

*A: The review is expected to be delivered to Council around early 2023 and this will give the Shire adequate time to consider the model of service.*

The following questions were submitted without notice, by Steve Gregory of Merredin 6415 at the Special Council Meeting held Tuesday 2 August 2022.

**Q1. “Do you see the Sports Council as being relevant?”**

*A: The Shire President advised that the Sports Council is relevant, however, there needs to be communication and investment between the Shire of Merredin and the Sports Council.*

*Nick McGregor, Glenn Crees and Steve Gregory left Council Chambers at 5:55pm and did not return.*

*Cr McKenzie left the chambers at 5:55pm.*

*Cr McKenzie returned to the chambers at 5:57pm.*

#### **4. Disclosure of Interest**

Cr Boehme declared a Financial Interest in item 19.2

**5. Applications of Leave of Absence**

Nil

**6. Petitions and Presentations**

Nil

**7. Confirmation of Minutes of Previous Meetings**

Nil

**8. Announcements by the Person Presiding without Discussion**

Nil

**9. Matters for Which the Meeting may be Closed to the Public**

19.1 MRCLC Management Plan 2022-23

19.2 Endorsement of Contract – Executive Manager Corporate Services

**10. Receipt of Minutes of Committee Meetings**

Nil

**11. Recommendations from Committee Meetings for Council Consideration**

Nil

**12. Officers' Reports - Development Services**

Nil

**13. Officers' Reports - Engineering Services**

Nil

**14. Officers' Reports – Corporate and Community Services**

Nil

**15. Officers' Reports – Administration**

Nil

**16. Motions of which Previous Notice has been given**

Nil

**17. Questions by Members of which Due Notice has been given**

Nil

## 18. Urgent Business Approved by the Person Presiding of by Decision

Nil

## 19. Matters Behind Closed Doors

In accordance with Section 5.23 (2) (a), (b), and (c) of the *Local Government Act 1995* Council will go Behind Closed Doors to discuss these matters.

### Council Decision

**Moved:** Cr Patroni **Seconded:** Cr Van Der Merwe

**82972** That Council move Behind Closed Doors and that Standing Orders be suspended at 5:59pm.

**CARRIED 9/0**

### Reason

That matters relating to a contract entered into or which may be entered into by the local government and which relates to a matter to be discussed at the meeting and a potential employment agreement were to be discussed.

*Cr Flockart raised a Point of Order and asked for Cr Crook to state her address and whether she was alone in the room she was in. Cr Crook confirmed her address as Unit 3, 220 Surrey Road, Kewdale WA 6105 and that she was alone.*

## 19.1 MRCLC Management Plan 2022-23

<h1>Community Services</h1>		 SHIRE OF <b>MERREDIN</b> INNOVATING THE WHEATBELT
<b>Responsible Officer:</b>	Chloe Townsend, A/DCEO	
<b>Author:</b>	As above	
<b>Legislation:</b>	Local Government Act 1995	
<b>File Reference:</b>	Nil	
<b>Disclosure of Interest:</b>	Nil	
<b>Attachments:</b>	Attachment 19.1A - Belgravia FY22-23 Proposed Fee FINAL Attachment 19.1B - MRCLC Management Plan 2022-2023 FINAL	

### Voting Requirements

Simple Majority

Absolute Majority

### Resolution

**Moved:** Cr Flockart

**Seconded:** Cr Billing

**That Council;**

**82973**

- 1. ENDORSE Merredin Regional Community & Leisure Centre Management Plan 2022/23, included as Attachment 19.1B to this report;**
- 2. ENDORSE the MRCLC 2022-23 Fees and Charges as listed in Attachment 19.1A; and**
- 3. NOTES, if endorsed by Council, the revised fees and charges will be advertised publicly by Belgravia Leisure.**

**CARRIED 9/0**



## 19.2 Endorsement of Contract – Executive Manager Corporate Services

*Cr Boehme declared a Financial Interest in this Item and left the Chambers at 6:04pm.  
Cr McKenzie, Cr Billing, Cr Crook, Cr Flockart, Cr Manning, Cr Patroni, Cr Simmonds and Cr Van Der Merwe declared an Impartiality Interest in this Item.*

<h1>Administration</h1> 	
<b>Responsible Officer:</b>	Lisa Clack, CEO
<b>Author:</b>	As above
<b>Legislation:</b>	<i>Local Government Act 1995</i>
<b>File Reference:</b>	Nil
<b>Disclosure of Interest:</b>	Nil
<b>Attachments:</b>	Attachment 19.2A – Policy 1.2 Senior Employees

### Voting Requirements



Simple Majority



Absolute Majority

### Resolution

**Moved:** Cr Manning

**Seconded:** Cr Flockart

**82974**

**That Council ACCEPT the proposal of the CEO to employ the preferred candidate Ms Leah Boehme as Executive Manager Corporate Services.**

**CARRIED 7/1**

*Cr Boehme returned to the Chambers at 6:26pm.*

**Council Resolution**

**Moved:** Cr Billing

**Seconded:** Cr Flockart

**82975**

**That Council return from behind closed doors at 6:27pm, resume Standing Orders and that the resolutions being passed in the confidential session be confirmed in open meeting.**

**CARRIED 9/0**

**20. Closure**

There being no further business, the President thanked those in attendance and declared the meeting closed at 6:29pm.

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