

SHIRE OF  
**MERREDIN**  
INNOVATING THE WHEATBELT

# MINUTES

## Special Council Meeting

Held in Council Chambers  
Corner King & Barrack Street's, Merredin  
Tuesday, 22 June 2021  
Commencing 5.30pm



<b>Common Acronyms Used in this Document</b>	
CBP	Corporate Business Plan
CEACA	Central East Accommodation & Care Alliance Inc
CSP	Community Strategic Plan
CWVC	Central Wheatbelt Visitors Centre
DCEO	Deputy Chief Executive Officer
EA	Executive Assistant to CEO
EMCS	Executive Manager of Corporate Services
EMDS	Executive Manager of Development Services
EMES	Executive Manager of Engineering Services
GECZ	Great Eastern Country Zone
LGIS	Local Government Insurance Services
LPS	Local Planning Scheme
MCO	Media and Communications Officer
MoU	Memorandum of Understanding
MRCLC	Merredin Regional Community and Leisure Centre
SRP	Strategic Resource Plan
T/CEO	Temporary Chief Executive Officer
WALGA	Western Australian Local Government Association
WEROC	Wheatbelt East Regional Organisation of Councils



## Shire of Merredin Special Council Meeting

### Contents

<b>1. Official Opening</b> .....	<b>5</b>
<b>2. Record of Attendance / Apologies and Leave of Absence</b> .....	<b>5</b>
<b>3. Public Question Time</b> .....	<b>5</b>
<b>4. Disclosure of Interest</b> .....	<b>5</b>
<b>5. Applications of Leave of Absence</b> .....	<b>5</b>
<b>6. Petitions and Presentations</b> .....	<b>5</b>
<b>7. Confirmation of Minutes of Previous Meetings</b> .....	<b>5</b>
<b>8. Announcements by the Person Presiding without discussion</b> .....	<b>5</b>
<b>9. Matters for which the Meeting may be closed to the public</b> .....	<b>6</b>
19.1 CEO Recruitment and Selection, and contract of Employment .....	<b>7</b>
<b>10. Receipt of Minutes of Committee Meetings</b> .....	<b>6</b>
<b>11. Recommendations from Committee Meetings for Council consideration</b> .....	<b>6</b>
<b>12. Officer's Report – Development Services</b> .....	<b>6</b>
<b>13. Officer's Report – Engineering Services</b> .....	<b>6</b>
<b>14. Officer's Reports – Corporate and Community Services</b> .....	<b>6</b>
<b>15. Officer's Reports – Administration</b> .....	<b>6</b>
<b>16. Motions of which Previous Notice has been given</b> .....	<b>6</b>
<b>17. Questions by Members of which Due Notice has been given</b> .....	<b>6</b>
<b>18. Urgent Business Approved by the Person Presiding of by Decision</b> .....	<b>6</b>
<b>19. Matters Behind Closed Doors</b> .....	<b>7</b>
19.1 CEO Recruitment and Selection, and contract of Employment .....	<b>7</b>
<b>20. Closure</b> .....	<b>10</b>

Shire of Merredin  
Special Council Meeting  
5:30pm Tuesday 22 June 2021



**1. Official Opening**

The President acknowledged the Traditional Owners of the land on which we meet today and paid her respects to the Elders past, present and emerging. The President then welcomed those in attendance and declared the meeting open at 5.31pm.

**2. Record of Attendance / Apologies and Leave of Absence**

**Councillors:**

Cr JR Flockart	President
Cr MD Willis	Deputy President
Cr RA Billing	
Cr AR Butler	
Cr PR Patroni	
Cr RM Manning	
Cr PM Van Der Merwe	

**Staff:**

M Dacombe	T/CEO
-----------	-------

**Members of the Public:** Nil

**Apologies:** Cr LN Boehme  
Cr McKenzie

**Approved Leave of Absence:** Nil

**3. Public Question Time**

Nil

**4. Disclosure of Interest**

Nil

**5. Applications of Leave of Absence**

Nil

**6. Petitions and Presentations**

Nil

**7. Confirmation of Minutes of Previous Meetings**

Nil

**8. Announcements by the Person Presiding without Discussion**

Nil

**9. Matters for Which the Meeting may be Closed to the Public**

19.1 CEO Recruitment and Selection, and Contract of Employment

**10. Receipt of Minutes of Committee Meetings**

Nil

**11. Recommendations from Committee Meetings for Council Consideration**

Nil

**12. Officers' Reports - Development Services**

Nil

**13. Officers' Reports - Engineering Services**

Nil

**14. Officers' Reports – Corporate and Community Services**

Nil

**15. Officer's Reports - Administration**

Nil

**16. Motions of which Previous Notice has been given**

Nil

**17. Questions by Members of which Due Notice has been given**

Nil

**18. Urgent Business Approved by the Person Presiding of by Decision**

Nil

## 19. Matters Behind Closed Doors

In accordance with Section 5.23 (2) (c) of the *Local Government Act 1995* Council will go Behind Closed Doors to discuss this matter.

### Council Decision

**Moved:** Cr Billing

**Seconded:** Cr Willis


**82749 That Council move Behind Closed Doors and that Standing Orders be suspended at 5.34pm.**

**CARRIED 7/0**

### Reason

That matters related to a potential employment agreement were to be discussed.

## 19.1 CEO Recruitment and Selection, and contract of Employment

<h1>Administration</h1> 	
<b>Responsible Officer:</b>	Mark Dacombe, T/CEO
<b>Author:</b>	Mark Dacombe, T/CEO
<b>Legislation:</b>	<i>Local Government Act 1995</i>
<b>File Reference:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Attachments:</b>	Attachment 19.1A – Private and Confidential Selection Report prepared by Beilby Downing Teal Attachment 19.1B – Confidential Proposed Contract of Employment – Chief Executive Officer Attachment 19.1C – Policy 2.31 - Mandatory Standards for CEO Recruitment, Performance and Termination

### Voting Requirements

Simple Majority

Absolute Majority

### Resolution

**Moved:** Cr Butler

**Seconded:** Cr Patroni

**82750**

**That Council;**

1. **Receives the Confidential Selection Report submitted by Beilby Downing Teal on behalf of the Selection Panel;**
2. **Accept the recommendation of the Selection Panel that the preferred applicant be appointed to the position of Chief Executive Officer subject to agreement to the terms and conditions of a contract of employment; and**
3. **Approves the Shire President presenting an offer of employment as set out in the Contract of Employment attached as Attachment 19.1B.**

**CARRIED 7/0**

**Council Resolution**

**Moved:** Cr Willis **Seconded:** Cr Billing

**82751** That Council return from Behind Closed Doors at 5.38pm and that the resolutions being passed in the confidential session be confirmed in open meeting.

**CARRIED 7/o**

**20. Closure**

There being no further business, the President thanked those in attendance and declared the meeting closed at 5.40pm.



This page has intentionally  
been left blank