

**Minutes for the  
Wheatbelt North Regional Road Group  
Kellerberrin Sub-Group  
Meeting – Tue 06<sup>th</sup> Aug 2024, to be held at Kellerberrin Shire Chambers  
(110 Massingham St), commencing at 10:00 AM**

**AGENDA ITEMS**

**1. OPENING**

The Chair welcomed everyone and declared the meeting open at 10:02 AM

**2. ATTENDANCE/APOLOGIES**

**Delegates**

Cr Donna Crook	Deputy Delegate	Shire of Merredin
Cr Tony Smith	Delegate	Shire of Cunderdin
Cr Paul Brown	Deputy Delegate	Shire of Kellerberrin
(via mobile-Teleconference)		
Cr Barry Leslie	Deputy Delegate	Shire of Tammin

**Officers & Observers**

Mr Bevan Klien	Manager Works and Services	Shire of Tammin
Mr Stuart Hobley	Chief Executive Officer	Shire of Cunderdin
Mr Raymond Griffiths	Chief Executive Officer	Shire of Kellerberrin
Mr Mick Jones	Manager Works and Services	Shire of Kellerberrin
Mr Amer Tawfik	EMES (Secretariat)	Shire of Merredin

**Apologies**

Cr Mark McKenzie	Delegate (Chairperson)	Shire of Merredin
Cr Darrel Hudson	Delegate	Shire of Dowerin
Cr Bernie Daly	Deputy Delegate	Shire of Cunderdin
Cr Matt Steber	Delegate	Shire of Kellerberrin
Cr Adam Metcalf	Deputy Delegate	Shire of Dowerin
Cr Greg Stephens (Resigned)	Delegate (Deputy Chair)	Shire of Tammin
	Chief Executive Officer	Shire of Tammin
Mr Ben Forbes	Asset & Works Coordinator	Shire of Dowerin
Mr Craig Watts	Chief Executive Officer	Shire of Merredin
Ms Allison Hunt	WBN RRG Secretary	MRWA
Mr Robert Bell	Manager Works and Services	Shire of Cunderdin
Aaron Wooldridge	A/Chief Executive Officer	Shire of Dowerin

### 3. CONFIRMATION OF MINUTES OF MEETING 13<sup>th</sup> February 2024

The Minutes of the Kellerberrin Sub Regional Road Group meeting held on the 13<sup>th</sup> of Feb 2024 have been attached as **Appendix 1**.

<b>Recommendation</b>	
<i>That the Minutes of the Kellerberrin Sub Regional Road Group meeting held on the 13<sup>th</sup> of Feb 2024 be confirmed as a true and accurate record of proceedings.</i>	
<b>Moved</b> Cr Smith	<b>Seconded</b> Cr Brown
<b>Carried - Yes</b>	

### 4. BUSINESS ARISING FROM PREVIOUS MEETING

Item	Action	Responsible Officer	Status Update
	Nil		

### 5. CORRESPONDENCE IN.

	Source	Title	Received Date
1	Main Roads	IPWEA – WA Online Road Safety Engineering Course	13 Feb 2024
2	Main Roads	Local Government Road Safety Audit Policy Development	13 Feb 2024
3	Main Roads	Black Spot Program - Crash Map Update	25 Mar 2024
4	Main Roads	2040 Regional Road Group Report	04 Apr 2024
5	Main Roads	Main Roads WA Draft Crossover Policy	03 May 2024
6	WSFN	WSFN Governance Plan	09 May 2024
7	Austrroads	Key findings on the management of overseas licensed heavy vehicle drivers	05 Aug 2024

### OUT.

Nil

<b>Recommendation</b>	
<i>That the Incoming and Outgoing Correspondence be ACCEPTED.</i>	
<b>Moved</b> Cr Smith	<b>Seconded</b> Cr Leslie
<b>Carried - Yes</b>	

**6. GENERAL BUSINESS**

**6.1 The reallocation of the following surplus funds 2023-24**

The Shires need to request the reallocation, provide an explanation for the underspend, advise which project the funds are to go to and what they will be used for. Alternately, they can request that the funds be returned to the holding account for redistribution.

**Shire of Merredin:**

Reallocating the sum of \$144,600 from Goldfields Rd to Chandler Merredin Rd to facilitate seal widening 9 km on Chandler Merredin Rd from 6 m to 7 m.

**Shire of Dowerin:**

Reallocating the sum of \$154,587 from Koombekine North Road to Cunderdin Minnivale Road to facilitate the extension of the project by 730 m.

**Shire of Kellerberrin**

A carry over funds for the Kellerberrin-Yelbini Road (Clearing Permit) works due to the hold up from the Department in issuing the clearing permit.

<b>Recommendation</b>	
<i>That the Subgroup endorses:</i>	
<ul style="list-style-type: none"> <li>a) <i>The Shire of Merredin surplus funding from RRG – 23-24 Goldfield Rd of \$144,600 to be allocated towards Chandler – Merredin Rd seal widening SLK 12.27 – 15.47 &amp; 17.74 – 23.54.</i></li> <li>b) <i>The Shire of Dowerin surplus funding from RRG – 23-24 Koombekine North Rd to be allocated towards Cunderdin Minnivale Rd.</i></li> <li>c) <i>The Shire of Kellerberrin to carry over the unspent fund of \$28,244 for Kellerberrin – Yelbeni Rd.</i></li> </ul>	
<b>Moved</b> Cr Brown	<b>Seconded</b> Cr Smith
<b>Carried - Yes</b>	

**6.2 Modification of Funding Allocation for the Shire of Cunderdin 2024 - 25**

Southern Brooke Rd project length to be delivered in current financial year will need to be reduced to allow to for the replacement of dilapidated culverts; all the culverts along the project length started to fail, and require replacement, this was not accounted for in the initial budget. The project will be split over to FY years to provide sufficient funding and time to address this issue.

<b>Recommendation</b>	
<i>That the Subgroup receives the request from the Shire of Cunderdin to reduce the SLK on Southern Brooke Rd and deliver the project over two financial years.</i>	
<b>Moved</b> Cr Smith	<b>Seconded</b> Cr Leslie
<b>Carried - Yes</b>	

### 6.3 Level 1 (L1) Bridge Inspections.

2024-25 L1 Bridge Inspections received (Due by 30/04/2025):

Wheatbelt	Total Bridges	Received	% Complete
Cunderdin	6		
Dowerin	1		
Kellerberrin	4		
Merredin	5		
Tammin			
<b>TOTAL</b>	<b>16</b>		

#### Recommendation

*That the L1 Bridge Inspections be completed and submitted to MRWA before the due date of 30 April 24.*

**Moved** Cr Leslie

**Seconded** Cr Smith

**Carried - Yes**

## 7. OTHER BUSINESS

### 7.1 Recoup Register

- Shire of Merredin:
  - o Pavement rehabilitation works Goldfield Rd was completed in Mar 24, 80% Claim Submitted, final claim to be submitted following laying final rubber seal in Oct 2024;
  - o Work on Crooks Rd is delayed due to lengthy process in obtaining native vegetation clearing permit;
- Shire of Kelleberrin:
  - o The Shire of Kellerberrin wishes to advise we will have carry over funds for the Kellerberrin-Yelbini Road (Clearing Permit) works due to the hold up from the Department in issuing the clearing permit.
  - o We have expended \$24,932 of the \$53,176. Therefore, we wish to have the endorsement of the group to have these funds carried over to the 25/26 financial year.
- All shires in the Subgroup finalised and submitted 40% and Direct Grant Claims for 2024-25

## 8. PRESENTATIONS AND UPDATES

- *Wheatbelt Secondary Freight Network (WSFN)*
  - o *Update – Shire of Merredin – Amer Tawfik*

## 9. NEXT MEETING DATES

9:00 AM – Tue 20<sup>th</sup> August – Teams Meeting to endorse 2025-26 Program

## 10. CLOSURE OF MEETING

There being no further business, the Chair thanked those present for their attendance and closed the meeting at 11:00 AM