



6.4 Camping on Merredin Regional Community and Leisure Centre Grounds

1. POLICY PURPOSE

To provide guidelines on camping on the Merredin Regional Community and Leisure Centre (MRCLC) Grounds.

2. POLICY SCOPE

This Policy covers whether camping is appropriate, costs of camping on the MRCLC Recreation Grounds, access to the facilities at the MRCLC and general management of the area whilst camping on the MRCLC Grounds.

3. LEGISLATIVE REQUIREMENTS

Liquor Control Act 1988.

Caravan Parks and Camping Grounds Regulations 1997.

4. POLICY STATEMENT

The application for camping on the MRCLC Grounds can be addressed to the [Recreation and Aquatics MRCLC Manager](#).

4.1 Guidelines

1. Application for camping on the MRCLC Grounds is to be made in writing to the [Recreation and Aquatic Manager MRCLC Manager](#) at least four (4) weeks prior to the booking.
2. Approval of the application shall be granted in writing from the [Recreation and Aquatics MRCLC Manager](#) prior to camping and will be based on:
 - a. Investigating the appropriateness of the camping event, other facility or grounds bookings;
 - b. Access to other accommodation facilities in the community;
 - c. Need for overflow accommodation for special events;
 - d. Recreational vehicles that are visiting Merredin as part of Caravan Clubs, larger organisations or overflow accommodation for events will be authorised to camp at the [Recreation MRCLC Grounds](#);
 - e. Camping will be limited in duration to a maximum of 72 hours (3 nights) unless otherwise authorised by the Chief Executive Officer (CEO); and
 - f. Fees to be paid in advance at the MRCLC prior to camping.
3. The cost of camping is in accordance with [Council's the Shire of Merredin's \(the Shire\) fees and charges](#).
4. Access to facilities including showers and toilets is during normal operating hours. If additional access is required, notification is required when the user group submits the application.
5. If the hirer requires access to power, notification is required when the hirer submits the application as there is limited power provision. Charges may apply at a

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negotiated fee.

6. The following is not permitted on the MRCLC **Recreation** Grounds:

- a. **F**ires;
- b. **D**igging holes (exception of standard tent pegs);
- c. **I**nstalling posts into the ground;
- c. **U**se of chemicals.
- d. **A**nything that defaces the ground (paint, ice, oil);
- e. **G**rey water or blackwater discharge to ground; and

7. The hirer is to ensure that interference with any irrigation system does not occur. The user group is to be made aware of underground automatic irrigation systems prior to erecting tents.

8. The hirer is responsible for the security and safety of themselves and their belongings.

9. Approval for pet access must be sought when the user submits the application form.

10. Consumption of alcohol is not permitted unless prior permission has been received from the CEO. Permission to sell alcohol must be obtained from the Clerk of Courts by applying for a Liquor Permit, after approval has been received from the CEO.

5. KEY POLICY DEFINITIONS

Merredin Regional Community and Leisure Centre (MRCLC) Grounds – includes the facility, surrounding playing surfaces, car park and gardens.

6. ROLES AND RESPONSIBILITIES

The Recreation and Aquatics Manager is responsible for monitoring and implementing this Policy.

7. MONITOR AND REVIEW

This Policy will be reviewed by the Recreation and Aquatics Manager annually.

A final review will be undertaken by the Governance Team and recommended to be endorsed by Council.

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| Document Control Box | | | | |
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| Document Responsibilities: | | | | |
| Owner: | CEO | Decision Maker: | Council | |
| Reviewer: | Governance Officer Recreation and Aquatics Manager | | | |
| Compliance Requirements | | | | |
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| 1. | Adopted | 18 December 2007 | CMRef 29259 | |
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| 3. | Reviewed | 20 November 2012 | CMRef 31008 | |



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| 4. | Reviewed (Unamended) | 18 August 2015 | CMRef 81628 |
| 5. | Reviewed | 16 January 2018 | CMRef 82116 |
| 6. | Reviewed | | CMRef XXXXX |