

Application for Events Trailer Hire



Application Details

Applicant's Name in Full					
Contact Number	H		W		M
Email					
Applicant's Address					
	Suburb		Postcode		
Applicant's Postal Address (If different from above)					
	Suburb		Postcode		
Period of Hire	Start Date		End Date		
Collection	Date		Time		
Return	Date		Time		

Vehicle Towing Trailer

Vehicle Details	Make:				
	Model:				
	Registration Number:				
	Name:				
	License Number:				
	License Expiry Date:				

Additional items

BBQ and Gas Bottle	Yes <input type="checkbox"/>	No <input type="checkbox"/>			
Events Kit	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Quantity (1-4):		
Flag Pole and Base	Yes <input type="checkbox"/>	No <input type="checkbox"/>			

PLEASE NOTE: SUBMITTING THIS APPLICATION DOES NOT AUTOMATICALLY RESULT IN AN APPROVAL OF HIRE.

IF YOU REQUIRE ASSISTANCE COMPLETING OR UNDERSTANDING THIS FORM PLEASE CONTACT (08) 9041 1611 OR EMAIL CDO@MERREDIN.WA.GOV.AU

Hiring Fees

Hiring fees are to be paid to the Shire of Merredin upon submission of the application.

For Fees and Charges please see link below.

[Fees and Charges Event Trailer](#)

Payment Authorisation

CREDIT CARD or BANK DETAILS

Name on Credit Card:

Credit Card No:

Exp:

CCV:

Account Name:

BSB:

Account Number:

Declaration:

- I, the applicant, declare that the information provided in this application is true and correct.
- Evidence of current third-party vehicle insurance coverage for the period of the hire, (additional to the compulsory personal third-party insurance associated with licensing your vehicle);
- Please note you need to collect and return the trailer during Business Hours Monday to Friday unless another time is arranged at the time of booking.
- Hirer will need to connect and disconnect the trailer to their own car.
- An inventory checklist of all equipment will be provided to the hirer upon collection and checked against this when returned.
- A cleaning fee will be charged at cost plus 10% for cleaning of items if returned dirty.
- All damaged items are to be paid for by the hirer.
- Should the event trailer be returned damaged or untidy, I authorise the Shire of Merredin to deduct funds from the supplied credit card or bank details above.
- I agree to the terms and conditions listed above.

Applicant Signature

Signature

Date

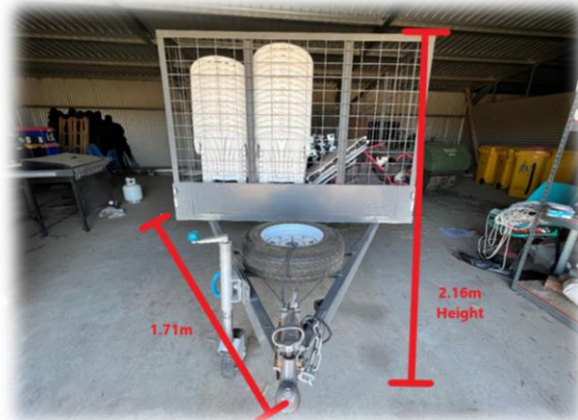
In the case of a company, the signing officer must state position in the company

Office Use only

Application approved	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Payment receipt number		
Event Trailer pick up date and time		
Event Trailer return date and time		
Event kit pick-up date and time		
Event kit return date and time		
Attachments	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Condition report attached	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Entered into Calendar	Date:	Yes <input type="checkbox"/> No <input type="checkbox"/>

TRAILER HIRE INCLUDES

- 107 Plastic Chairs
- 5 Folding Long Trestle Tables
- 11 Long Trestle Tables
- 3 4mx4m Marquees
- 1 3mx3m Marquees
- 2 4x6 Marquees
- Flag Pole & Ground fittings (to be requested prior)
- BBQ (to be requested prior)
- Event kits (to be requested prior)





Event Trailer Inventory Checklist



Trailer Condition

Item	Yes	No	Comment
Lights			
Plug			
Cover			
Tyres			
Gate			

Items Included

Item	Yes	No	Comment
107 White plastic chairs			
5 long folding trestle tables			
11 standard trestle tables			
3 Marquees 4x4m			
1 Marquee 3x3m			
2 Marquees 4x6m			

Items Optional

Item	Yes	No	Comment
BBQ and Gas Bottle			
Flag Pole and Base			
Event Kit			

Hire Signature

Name:

Date:

Signature:

Shire Of Merredin

Signature:

Date: